

ANTELOPE COUNTY



POSITION TITLE: 4-H Assistant

POSITION LOCATION: Neligh, Nebraska

POSITION DESCRIPTION & RESPONSIBILITIES:

- Teach and manage effective educational programming in 4-H and Youth Development.
- The individual will provide positive youth development programming, be able to engage youth through diverse learning strategies, keep accurate records, and prepare timely reports.

REQUIREMENTS:

Bachelor's degree in Youth Development, Education or a closely related field must be completed by the start date.

Prefer a candidate with experience working with youth through other organizations as an employee or volunteer, previous 4-H or teaching experience, and knowledge of spreadsheet and data management software.

Be a self-starter with excellent interpersonal, communication, leadership, teamwork, organizational, and social media skills needed.

Programming will include the traditional 4-H program, county fair, school enrichment, afterschool, special interest, and camps.

This individual will also work with and recruit volunteers for the 4-H program.

The individual must have a valid driver's license and the ability to travel within the service area.

TO APPLY:

Send a cover letter, resume, and three references to Nebraska Extension-Antelope County 501 Main, Suite B9, Neligh, Nebraska 68756-1475 or email antelope-county@unl.edu.

Questions call Amy Topp, Engagement Zone Coordinator at 402-640-3751.

The application deadline is September 23, 2024 at 4:30 PM. Position will remain open until filled. This position is full-time county paid position, hourly wage (\$20.52), plus benefit package. Position will include some evening, weekend, and occasional overnights.

Antelope County is an Equal Opportunity Employer and drug free workspace. This position is subject to veteran's preference.