

August 29, 2017
Antelope County Board of Commissioners
Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular session on Tuesday, August 29th, 2017 at 9:04 AM in the County Commissioner's Room, Antelope County Courthouse Annex, Neligh, Nebraska. Meeting was called to order by Chairman Kerkman, with the following board members responding to roll call: Schindler, Jacob, Henery, Schwager, and Kerkman. Chairman Kerkman stated that the open meeting laws are posted on the east wall of the Supervisors' room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the four county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. Agenda for said meeting was sent to all members of the County Board of Commissioners.

Pledge of Allegiance was recited.

Correspondence was reviewed: NIRMA 10 Years of Excellence Correspondence; Brian Hoffman, Concentrated Animal Feeding Operation DEQ letter; A1 Janitorial Billing (no action); Sealed Bid Invites for Clearwater North and Neligh Southwest Bridge; Rabo AgriFinance LLC letter of name change; Antelope County Bill to City of Neligh for asphalt overlay of Old Highway 14 in front of the Law Enforcement Center (\$8,784.72); Procurement under FEMA Awards Training email form LeRoy Janssen, NACO; Northeast Fall Workshop for September 15, 2017 in Columbus, and shared meeting agendas; NNTC 60th Annual Meeting; Pipeline Awareness Publication.

Reminded Board of Commissioners about Public Hearing on Tuesday, September 12, 2017 at 1:00 PM.

9:07 AM Motion by Commissioner Henery, seconded by Commissioner Schindler to go into **Closed – Executive Session** to discuss liability/litigation issues. Met in Executive session for approximately 20 minutes. Motion by Commissioner Henery, seconded by Commissioner Schindler to go out of Executive Session and reconvene the regular meeting. Chairman Kerkman stated no formal action, no further discussion. Insurance matter.

Road Boss Report: Oil update - We shot 3.5 miles last week, and are shooting one today. We are going to lay down a mile of millings east of Neligh today, and lay down the Orchard Road tomorrow, and will two (2) miles southwest of Clearwater on Thursday. After a month rain delay, the oil crew is going well. Ordered oil for 14-20, so we will have a mix strip. Armor Coating – trying to confirm a date. The first week of September. The plan is to do the two (2) miles southwest of Clearwater that we are laying out Thursday, the mile in Orchard and then start at the east edge of Neligh and go four (4) miles. With board approval, we would like to start grinding on the eight-mile road, hopefully the weather holds. It may not be as warm as we like for grinding. The road north of the Oakdale River bridge has to be ground this year. The mile in Oakdale is so thin, it might go smoothly with the cool weather. The road by Furstenu's is complete. Casey believes it looks and drives pretty nice. He has not heard any yays or nays, but feels like it is good. The eight mile is on the radar. The Oakdale River Bridge road is thin, and should grind pretty easily. It was agreed the eight-mile road west of Elgin should be done first. We may not get it armor coated this year, but we can armor coat next year. Oakdale has not confirmed if they want to proceed or not. The Royal Bridge: Casey has been conversing with the adjuster via email. They are requesting Brian McDonald get together with Thiesen Construction to prepare proper documentation for them-they need more detail before they can make a decision. BID: The Koinzan Bridge and Clearwater Bridge has been advertised. We asked for a timeline, so we can make a decision for what is best for the county timeline. The bids will be opened on September 12, 2017. Tilden West is complete. We had a change order on Thursday. We had some clay that came out of the county right of way, which we paid more for trucking but the difference was less than .5% of the project cost. The road is open, Thiesen has not signed as closed. The final pay claim has not come through yet. It will get seeded by Rutjens this weekend. Customer Service Agreement for Brunswick's new machine. It is a preventative maintenance and service agreement.

Zoning Administrator Report: Did not have much to report. She is awaiting the Zoning Regulations Public Hearing on the 12th of September, 2017. She has inspected the Napton property as the Conditional Use Permit had indicated. Because of the Zoning Regulations Update this has been put off. She asked for direction on the follow-up of this Conditional Use Permit. There are still trucks on the west side of the road. She wondered what needs to be updated, or what kind of permit he needs to sell. To follow up would we need to complete another public hearing. Napton follow-up will be presented later.

Motion by Commissioner Henery, seconded by Commissioner Schwager to approve transfer of \$600,000.00 to Road and Bridge Fund from Inheritance Fund. Currently, Funds in **Road and Bridge** is depleted. County Treasurer is going to need approximately \$1,000,000, to balance the Road and Bridge Fund for August. The transfer transferred in claim form was discussed along with the 2017-2018 Budget. Voting aye: Schindler, Jacob, Henery, Schwager and Kerkman. Nays none. Motion carried.

Motion by Commissioner Henery, seconded by Commissioner Schwager to approve transfer of \$400,000.00 to Road and Bridge Fund from General Fund. Currently, Funds in **Road and Bridge** is depleted. County Treasurer is going to need approximately \$1,000,000.00 to balance the Road and Bridge Fund for August. The transfer transferred in claim form was discussed along with the 2017-2018 Budget. Voting aye: Schindler, Jacob, Henery, Schwager and Kerkman. Nays none. Motion carried.

Motion by Commissioner Schwager, seconded by Commissioner Schindler to accept the office **inventories** of Antelope County Sheriff and Antelope County Road and Bridge x 8. Voting aye: Schwager, Schindler, Henery, Jacob and Kerkman. Nays none. Motion carried.

Road Access Permit: Motion by Commissioner Jacob, seconded by Commissioner Schindler to approve the road access permit application submitted by Gerald Moser to provide a field access between 523rd and 524th Avenue. The access on 844th Road in SE¼ Section 8, Township 24, Range 6 West of the 6th P.M., Antelope County, Nebraska. Ron Bode owner. He will not need any additional culverts/equipment. All work to be done according to State and County specs. Those voting aye: Henery, Schindler, Jacob, Schwager and Kerkman. Nays none. Motion carried.

Road Access Permit: Motion by Commissioner Henery, seconded by Commissioner Jacob to approve the road access permit application submitted by Kyle Kester to provide a second access to his home place along Baker Road. The access is along Baker Road in SE¼ Section 7, Township 25, Range 6 West of the 6th P.M., Antelope County, Nebraska. Kyle Kester owner. He will buy culvert from the county, and we will complete work. All work to be done according to State and County specs. Those voting aye: Henery, Schindler, Jacob, Schwager and Kerkman. Nays none. Motion carried.

Motion by Commissioner Schindler, seconded by Commissioner Jacob to accept the **Promotional Fund Committee's** recommendation to grant \$300.00 to the Neligh Mills Fall Festival for advertising of their celebration days to be held at the Neligh Mills on September 9, 2017; said money to be paid from the Visitors Promotional fund. Those voting aye: Henery, Schindler, Jacob, Schwager and Kerkman. Nays none. Motion carried.

Motion by Commissioner Henery seconded by Commissioner Schwager to **approve Commissioner Meeting Minutes** from August 1st, 2017; August 8th, 2017; as presented. Voting aye: Schindler, Schwager, Jacob, Henery and Kerkman. Nays none. Motion passed.

Motion by Commissioner Schwager, seconded by Commissioner Schindler to **approve Board of Equalization Meeting Minutes** from August 8th, 2017 as presented. Voting aye: Schindler, Schwager, Jacob, Henery and Kerkman. Nays none. Motion passed.

Because of the amount of IT work and expertise provided by Applied Technologies Services they have offered to provide **IT and computer maintenance services** for the county as a contract, instead of by incident. They support the Alertus safety system on both the courthouse and Sheriff side. Discussion of various offices in the courthouse and the Sheriff Office is utilizing this service. The commissioners are in agreement an IT service contract would probably be beneficial. They requested to get three (3) or four (4) quotes.

Janet Mulligan with the Department of Health and Human Services has corresponded with the County Clerk regarding the billing of the **General Assistance** Help offered by the Department. The billing cycle will be changing from October 1 through September 30th, to June 1st through May 31st. Antelope County did not have any claims for October 2016-May of 2017. We will receive a bill in June of 2018 for any hours worked, administrative cost due. No action.

Nebraska Traveler, a community driver, user-friendly and extensive guide to Nebraska has inquired as to Antelope County placing an ad in the publication. Discussion. Commissioner Henery inquired whether or not Antelope County could utilize the Promotional Fun Dollars to place this ad. County Clerk will inquire with Carolyn Pedersen (Board member on the Promotional Fund Committee) regarding same, and report back.

There were some various correspondence and items to be signed by Chairman and commissioners to sign. These were signed. Matt Friend Truck Equipment Inc, claim was shared.

10:20 AM: **Budget Workshop**, Various offices reviewed requests and allowances. Because expenditures were so high the commissioners recommended and requested to increase budgets by 3.5%, allowing some oddities according to contracts and or obligations by the county.

Motion by Commissioner Schwager, seconded by Commissioner Schindler to create **Commissary Fund, the Fund # 2965** will track all commissary activity. Voting aye: Schwager, Schindler, Jacob, Henery and Kerkman. Nays none. Motion carried.

Motion by Commissioner Schwager, seconded by Commissioner Schindler to create **Jail Bond Refinancing Fund, the Fund #3330** will be used for the purpose of refinancing of the Jail Bond and activity. Voting aye: Schwager, Schindler, Jacob, Henery and Kerkman. Nays none. Motion carried.

Motion by Commissioner Schwager, seconded by Commissioner Schindler to **transfer \$60,000.00 to fund Commissary Fund #2965** from Law Enforcement Center 2940. Transfer will be during claim run in September 12, 2017. Voting aye: Schwager, Schindler, Jacob, Henery and Kerkman. Nays none. Motion carried.

Motion was made by Commissioner Henery seconded by Commissioner Jacob to **adjourn**. Voting aye: Schindler, Jacob, Henery, Schwager, and Kerkman. Nays none. Motion passed.

Meeting adjourned at 3:21 PM.

ANTELOPE COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman of the Board, LeRoy Kerkman

Attest: _____
County Clerk, Lisa Payne