August 8<sup>th</sup>, 2023 Antelope County Board of Commissioners Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular session on Tuesday, August 8th, 2023, at 8:00 AM in the County Commissioner's Meeting Room, Antelope County Courthouse Annex, Neligh, Nebraska. The meeting was called to order by Board Chairperson, Charlie Henery with the following board members in attendance: Williby, Heithoff, Jacob and Henery. Krebs absent. Chairman stated that the open meeting laws are posted on the east wall of the Commissioner's Meeting Room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the three (3) county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. The agenda for said meeting was sent to all members of the County Board of Commissioners.

Pledge of Allegiance was recited.

Moment of Silence for Regina Krebs healing.

**Agenda**: Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve agenda as presented. Voting aye: Heithoff, Williby, Jacob and Henery. Krebs absent. Nays none. Motion carried.

Minutes of the August 1<sup>st</sup>, 2023, Board of Commissioner Meeting: Motion by Commissioner Heithoff, seconded by Commissioner Williby to approve minutes of the August 1<sup>st</sup>, 2023, Board of Commissioner Meeting. Voting aye: Williby, Heithoff, Jacob, and Henery. Krebs absent. Nays none. Motion carried.

## Review of Payroll Claims.

## **Review of Vendor Claims.**

**Payroll Claims**: Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve **payroll claims** as presented. Voting aye: Williby, Heithoff, Jacob, and Henery. Nays none. Krebs absent. Motion carried.

**Vendor Claims**: Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve **vendor claims** as presented. Voting aye: Williby, Heithoff, Jacob, and Henery. Nays none. Krebs absent. Motion carried.

General: AMERITAS LIFE INSURANCE CORPORAITON retirement 18,514.63; ANTELOPE COUNTY COURT county court expenses 119.00; APPEARA janitorial towel services 37.80; APPLIED CONNECTIVE TECHNOLOGY IT services 4,920.69; BLACK HILLS ENERGY heating fuel 127.92; BLUE CROSS/BLUE SHIELD OF NEBRASKA, major medical insurance 65,345.21; BOMGAARS duct tape, paper towels, spot mirror, lockset, picture hanger, strips, painters putty, roller cover, paint brush, putty knife, roller frame, paint roller tray, max lawn food, 247.10; BOYD COUNTY SHERIFF'S DEPARTMENT service fees 18.65; BRYAN HEALTH patient information 49.50; BUTCH'S BODY SHOP mileage, towing, hook up 120.00; CARHART LUMBER CO enamel gloss paint, chip brush, jumbo trim roller kit ex 82.56; CARNEY LAW PC public defender contract 3,801.00; CASEYS gasoline and fuel 195.16; CINTAS supplies for courthouse medical kit cabinet 63.89; CITY OF ELGIN-RECYCLING recycling-9 months 2,250.00; CITY OF NELIGH electricity, water, sewer, garbage 2,151.15; CITY OF NELIGH-RECYCLING recycling 250.00; CLEARFLY COMMUNICATION telephone and internet 154.07; CLERK OF THE DISTRICT COURT ex 36.00; COLDTYPE PUBLISHING publication of assessment roll 8.81; JUDITH COLE prior service 10.00; COLONIAL LIFE/ACCIDENT INSURANCE supplemental insurance 100.88; CONSOLIDATED MANAGEMENT CO meals during training 33.00; CORNER SERVICE & TIRE LLC, oil, washer fluid, oil change, 65.02; CREDIT MANAGEMENT SERVICES employee garnishment 420.23; CUBBYS fuel, gasoline 1,038.75; DAS STATE ACCOUNTING data processing fees 723.68; EGLEY, FULLNER, MONTAG, MORLAND & EASLAND court appointed attorney fees 1,224.48; ELGIN ONE STOP fuel and gasoline 305.12; ELGIN REVIEW publication of proceedings, meeting notices, road closing resolution, landowners notification, treasurer's semi-annual report 457.48; ELITE OFFICE PRODUCTS copier contracts and copies 291.90; FEDERAL WITHHOLDING TAX payroll taxes 11,106.71; FIRST CONCORD BENEFITS monthly premium buydown, buydown reimbursement 4,068.86; GREAT PLAINS COMMUNICATIONS INC telephone and internet 366.73; DARRELL HAMILTON prior service 11.00; HEARTLAND FIRE PROTECTION INC jail fire alarm maintenance and inspections 329.56; JONNY DODGE oil change, labor, 16-point inspection, front brake, rear brake, rotate tires, install tonneau cover, install mud flaps, install grill guard, 1,725.22; KLEIN LAW OFFICE PC court appointed attorney fees 5,236.70; LEAFY SPURGE WORKING TASK FORCE seminar registration 50.00; LIBERTY NATIONAL INSURANCE, employee supplemental insurance 87.19; MADISON NATIONAL LIFE supplemental insurance 139.06; MARVIN PLANNING CONSULTANTS comprehensive plan 1,775.00; MICROFILM IMAGING SYSTEMS monthly scanning equipment 122.00; DUANE MILLER prior service 12.00; MIPS administrative package, MIPS CAMA package, marshall and swift cost tables, Nebraska taxes online, MIPS Treasurer package, payroll, time and attendance, claims, budget3,048.13; NACO registration 2023 conference 150.00; NATIONAL INSURANCE SERVICES employee supplemental insurance 70.50; NEBRASKA DEPARTMENT OF REVENUE payroll tax 5,786.34; NEBRASKA HEALTH/HUMAN SERVICES dependent person care 90.00; NSA/POAN CONFERENCE sheriff registration for annual conference 130.00; NELIGH POSTMASTER box rent-clerk of district court 174.00; NELIGH-OAKDALE SCHOOLS fair ribbons 82.50; NIELSEN INSURANCE notary fees and bond 75.00; VSP-NACO VISION employee vision insurance 571.46; NCDHD miles of smiles annual membership 2,508.00; NORTH CENTRAL PUBLIC POWER DISTRICT electricity 31.33; LISA PAYNE (amazon purchase) 2 vacuums and mailing a piece of equipment for R&B 310.92; PETTY CASH (COUNTY SHERIFF) postage for packages 14.55; PINNACLE BANK roaster oven, service dispatch numbers, car repair tags 152.98; PITNEY BOWES ink for mail machine 265.59; PITZER DIGITAL publications: notice of meetings, commissioner minutes, clerk envelopes, road closing resolution, commissioner minutes, notice of meetings, salary notice, board of equalization meeting notice, annual subscription, weed watch insert 742.81; QUICK SERVE OIL COMPANY gasoline 78.00; JANICE RIDDER prior service 10.00; SECRETARY OF STATE ID cardstock 20.00; CAROLINE SIEMS prior service 25.00; WEX BANK gasoline and fuel 562.34; SOCIAL SECURITY payroll tax 26,242.00; STEALTH BROADBAND telephone and internet 1,135.57; SUMMERLAND PUBLIC SCHOOLS fair ribbons 82.80; CHUCK THIEMANN mowing weed grounds 120.00; THRIFTWAY MARKET food for judges 32.71; UNIVERSITY OF NEBRASKA-LINCOLN wireless billing for ipad 45.02; WASHINGTON NATIONAL INSURANCE COMPANY employee supplemental insurance 285.92; 319 GRAPHICS & T'S polos, 143.75; ANTELOPE COUNTY TREASURER transfer to road and bridge 300,000.00; Payroll: 133,921.06

Road/Bridge: AKRS oil, air filter, filter kit, bushing, 255.87; AMERITAS LIFE INSURANCE CORPORATION retirement 13,034.53; ANTELOPE MEMORIAL HOSPITAL, CDL physical 185.00; FIRSTNET cell phone plan 139.80; B'S ENTERPRISES plastic culvert 6,800.00; BARCO MUNICIPAL PRODUCTS amber clerk permanent mount light bar, shipping 298.41; BAUER BUILT snoplus tires, 2,231.19; BAZILE AGGREGATE mudrock by the ton-pickup 547.38; BLACK HILLS ENERGY heating fuel, 256.86; BLUE CROSS BLUE SHIELD INSURANCE major medical insurance 44,298.55; BOMGAARS drinking water, DeWalt Sprayer, shop towels, propane torch, primer, equipment spray paint, lid for bucket, 5 gallon bucket, mineral spirits, brakleen, parts washer solvent, motor craft oil, tire mounting iron, bead breaker, square point shovel, threaded rod, bulk bolts, grinding wheels, Stihl motor mix oil, chuck, Teflon tape, ice scraper, trimec, roundup sprayer, hammer kit, area light, extender, penetrant, fuel transfer hose, gloves, cleaner, hole saw, mandrel, dish soap, plier pouch with strap, knife, tire mounting iron, tire mounting lube, grease gun, chain, chain saw bar, wrench, reciprocating saw, ground clear, forged scraper, tool box, wire brush, wall & molding scrap, putty knives, combo wrench set, adjustable wrench, pry bar set, tap measure, string-liner, scratch brush, hammer, socket set, screwdriver 3,064.63; CARQUEST AAP Ameriblu, toggle switch, right stuff gasket maker ignition lock cylinder, tie down, oil, mini bulb, engine oil filter, leak detector, JB Kwik weld, muffler, HD Clamp, Briggs stator, Def, shipping, handling, pipe connector, cylinder fitting, hd clamp, fuel fill hose, marine terminal, copper lug, lube spin on, fuel filters, battery, screw set 1,177.84; CITY OF NELIGH garbage, 10.00; CITY OF TILDEN sewer, water, garbage 69.78; COLONIAL LIFE & ACCIDENT INSURANCE employee supplemental insurance 18.00; COLONIAL RESEARCH CHEMICAL CORPORATION 6 gallon pail de-tar 826.80; CONSTELLATION heating fuel 11.36; CORNHUSKER INTERNATIONAL TRUCK blower motor, AC, 2,510.41; CREDIT MANAGEMENT SERVICES garnishment 524.52; CUBBYS gasoline and fuel 544.89; DIXON CONSTRUCTION payment for Ashfalls North project 54,030.51; ELGIN ONE STOP wipers, gasoline 38.55; ELKHORN RURAL PUBLIC POWER DISTRICT electricity 460.09; EMME SAND & GRAVEL road gravel, extra course gravel, mud rock, dirty side rock 21,294.56; FARMERS PRIDE bulk diesel fuel 27,788.77; FEDERAL WITHHOLDING TAX employee payroll tax 8,132.09; FIRST CONCORD BENEFITS health savings account, deductible buydown, 3,937.85; FRONTIER COMMUNICATIONS telephone and internet 336.44; GREAT PLAINS COMMUNICATIONS telephone and internet 267.58; GRIMES ASPHALT AND PAVING CORP 1/2" asphalt 41,783.70; HOMETOWN STATION fuel/gasoline 51.28; INLAND TRUCK PARTS COMPANY hydraulic pump motor 1,366.55; ISLAND SUPPLY WELDING oxygen, stargon, acetylene, cylinder 228.16; JOEL SINCLAIR 1" crushed rock, ¾ crushed rock, 41,161.67; JEO CONSULTING GROUP construction observation, calls with contractor, final inspection of armor coat, meeting with seeder, final quantities and prepare pay app, final quantities, site visits, intersection design and drafting, earth work calculations, calculate paving grades, 11,617.50; JONNY DODGE exhaust leak, muffler down pipe rusty, replaced inlet

elbow to muffler, wire for electric tarp broken, sent parts, lube plate, jump start, 781.82; KAYTON INTERNATIONAL coil spring, disc, brush 2,961.25; KIMBALL-MIDWEST ultra clear glass, torque, 248.58; LEIGH KLUTHE hydraulic pump and motor, tire disposal fee, Hercules strong guard, shop fee, grease fitting, 835.33; LAZY T TIRE & IMPLEMENT metric bolt, parker iron series, 12-ply galaxy, Carlisle tube, irrigation tire repair, tire disposal fee, rotating nozzle, filter element, systems filter, vacuum switch, insulation, filter, 1,917.53; LIBERTY NATIONAL LIFE INSURANCE employee supplemental insurance 235.77; LICHTENBERG TIRE SERVICE tire mount and dismount, truck tire balancing, tire disposal fee, Nebraska tire fee, shop supplies, dynatrac, flat repair comm/heavy truck, tires, fee 5,118.94; MADISON NATIONAL LIFE INSURANCE employee supplemental insurance 63.21; MAIN STREET REPAIR flat repair, tube, shop supplies, 42.25; MATTEO SAND & GRAVEL armor coat 1,226.38; METAL CULVERTS INC culverts 34,933.00; MILLER, DUANE CD license 60.00; MURPHY TRACTOR-POWER PLAN pick support, sprinkler nozzle, freight, shipping scrapper 23,105.06; NATIONAL INSURANCE SERVICES ins 42.25; NEBRASKA CHILD SUPPORT PAYMENT CENTER child support 153.00; NEBRASKA DEPARTMENT OF REVENUE payroll tax 4,073.03; NEBRASKA PUBLIC POWER DISTRICT electricity 169.69; NELIGH AUTO/MACHINE towels, circuit breaker, oil filter, exact fit blade, bug cleaner, screw, chuck, gauge, extension, adapter, electrical tape, jack 486.85; VSP-NACO VISION employee vision insurance 397.97; NMC EXCHANGE repair on CAT grader, nuts, bolts, battery, 1,611.60; NORTH CENTAL PUBLIC POWER DISTRICT electricity 169.98; NORTHEAST NEBRASKA TELEPHONE COMPANY telephone and internet 73.96; ORCHARD LUMBER 60# sack crete 5.77; PETERBILT OF NORFOLK check and placed air filter 264.05; POLLOCK REDI MIX mud rock 26,086.92; QUICK SERVE OIL CO inside dual repair, labor charge o-rings, unleaded, premium, DEF, 6,732.27; RAZOR TRACKING - tracking of road and bridge vehicles and equipment 900.00; RDO TRUCK CENTER cooling, change oil, oil filter, change air filter, fuel filter, check fluid levels, abs extension cables, lube and check, 3,157.32; ROAD BUILDERS fixed hydraulic hose leak, DEF Fuel charge, wheel loader rent, check and repair coolant leak, air filter, fuel filter, lube filter 16,011.35; ROSE EQUIPMENT INC par 36 lamp, 481.48; ROYAL ONE STOP gasoline and fuel 344.35; SANNE SERVICE king pin set, wheel seal, oil cap gasket, synthetic gear oil, labor, shop supplies, 1,642.94; SAPP BROTHER PETROLEUM bulk diesel 6,838.47; WEX BANK fuel and gasoline 1,154.11; SOCIAL SECURITY payroll taxes 18,115.64; SPENCER QUARRIES INC 3/8 - 7/16 chips overs & 7/16-3/8" chips 2A 1,462.92; STEALTH BROADBAND internet and telephone 95.03; TRUCK CENTER OF NORFOLK 5th wheel lube disk, fuel filter kit, oil filter kit with seals, oil, grease, special base, filter-power steering reservoir, hose clamp, oring, steering, oil seal, synthetic oil, gasket drive axle hole, rear axle 1,412.49; ULINE warning triangle kit, blue center pull wiper, diamond elite gloves, lantern set, 409.77; VAN DIEST SUPPLY CO 20pd spike, 519.90; VILLAGE OF BRUNSWICK sewer, water, garbage 54.50; VILLAGE OF CLEARWATER sewer, water, garbage 67.75; WASHINGTON NATIONAL INSURANCE CO employee supplemental insurance 277.90; 319 GRAPHICS & T'S 'Diesel Fuel' sign 64.00; Payroll: 91077.98

County Visitors Promotion Fund: NELIGH CHAMBER OF COMMERCE 2023 Annual Fair BBQ 350.00; ORCHARD COMMUNITY CLUB Orchard Free Days 310.00:

Register of Deeds: MIPS register of deeds program, Nebraska deeds online 347.80;

Veterans Aid: ANTELOPE COUNTY VETERANS SVC OFFICE veterans assistant 3,606.91;

Law Enforcement Center: AMERICAN SCREENING reveal mini 12 panel cup 170.00; BLACK HILLS ENERGY heating fuel 306.72; CASH-WA DISTRIBUTING Dorothy Lynch Salad Dressing; mayo, salad dressing for sandwiches, chicken breast, chicken breast patty, chicken leg quarters, soft serve ice cream mix, baker potatoes, fries, apple cherry juice, cinnamon roll dough 805.63; CITY OF NELIGH water, sewer, electricity, garbage 2,061.72; CULLIGAN water and water cooler 106.00; HILAND DAIRY milk 633.85; HILLTOP DRUG Lorazepam, Trazodone, Risperidone, Albuterol, Venlafaxine, Mirtazapine, Prazosin, 173.26; MERIT MECHANICAL INC. material and labor to repair leaks, assistance to boiler inspector on water heaters and replaced inspection plate gaskets, materials and labor 2,102.00; NEBR LAW ENFORCEMENT TRAIN CENTER lodging and training for three (3) dispatchers 870.00; PINNACLE BANK curaplex manual suction pump, partial rebreather oxygen mask, oxygen regulator, roaster oven, mountain dew citrus soda, jack links original beef sticks, whey protein powder, Powerade, hamburger buns, Dr. Pepper, cosmic brownies, Pepsi, A&W Root Beer, deodorant-antiperspirant, distilled white vinegar, Phase 10 card game, crispy battered fish, wheat bread, UNO card game 696.23; COMTECH SOLACOM TECHNOLOGIES INC wireless headsets 1,600.00; THRIFTWAY MARKET bread, hamburger buns, onions, lettuce, powder sugar, grape jelly, bacon 194.77; TRANE US call for high humidity – adjustment made 100.00;

**Commissary**: CASH-WA DISTRIBUTING skittles, sour patch extreme, Mike and Ikes, 110.89; CUBBYS food & drink for mowing-yard crew 24.54; KEEFE SUPPLY potato chips, coffee, Cheetos, Austin sandwiches 372.48; PINNACLE BANK pizza for inmates 558.29;

Building: NORTHEAST NEBRASKA HEATING & COOLING replaced heating/cooling unit in judges' office 6,856.19.

**Correspondence was Reviewed:** Antelope Memorial Hospital Bond Refinancing Statement from Union Bank and Trust for July 31, 2023; Subdivision Levy Resolution; Clerk's pledge collateral; Joinder Agreement for NIS employee spouse/family coverage; National Opioid Settlement; board preapproval report from last night.

• Bat activity has increased over the last couple of weeks. Bat remediation has been contacted; we are waiting on a call back.

**Receipts**: Wilmington Trust-National Opioid Settlement-\$1,565.09 – to General

The **Sheriff's Miscellaneous Fee Report** for July was reviewed and put on file.

The Clerk of the District Court Fee Report for July was reviewed and put on file.

The Treasurer's Fund Balance Report for July was reviewed and put on file.

The Treasurer's Miscellaneous Revenue Report for July was reviewed and put on file.

The Treasurer's Sweep Account Report was reviewed and put on file.

**Zoning Administrator Report**: Ms. Wingate reported the tri-County Comprehensive Plan was going well. Informational flyers and posters should be delivered next week.

**Zoning Permit Report** for July was reviewed and put on file.

No other report today.

NIS Joinder Agreement: In June, it was voted to extend the life insurance benefits to employee spouses and family members, beginning August 1<sup>st</sup>, 2023. Today the agreement is presented for benefits and outline of the benefits. Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve, and authorize the Chairman to sign agreement. Voting aye: Jacob, Heithoff, Williby, and Henery. Krebs absent. Nays none. Motion carried.

2023 Office Inventory Reports were reviewed.

## **Road Superintendent Report:**

- Mr. Boggs had no report today.
- Mr. Boggs requested tabling of Cintas Medical Kits, as he is waiting on a call back from his contact.
- The paving on the 'Eight Mile' road is not complete. There is a lot of patching. There has been rain. Hoping to get back on track soon.
- Commissioner Henery asked about the **bridge east of Neligh Furstenau/Shabram bridge:** Trent Bauer has been contacted to complete a bridge structure assessment.
- Commissioner Henery asked about 'Booth Road' south of Neligh. This road currently goes to Booth Feedlot, and the Booth family has discussed the possibility of building a 'bunk house' type structure for housing of hired men. The road has seen increased traffic and may need to be stabilized and built up. Discussion of work needed and the timeline for same. It was discussed that the center line of the road must be established to ensure proper maintenance and to prepare a plan for the future of the road. Mr. Boggs will be contacting LaVern Schroeder regarding a survey of the road to establish the center line. Discussion of adverse possession and the traveled way.
- Road Superintendent will tweak his budget and get it turned in today.

Highway Superintendent: Nebraska Board of Public Roads Classifications and Standards Annual Certification of Program Compliance: Antelope County is required to file annually the Certification to qualify for federal highway funds. Motion by Commissioner Heithoff, seconded by Commissioner Williby to approve Program Compliance for the 2022-2023 fiscal year and authorize signing. Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion carried.





Nebraska Board of Public Roads Classifications and Standards Annual Certification of Program Compliance Resolution: Motion by Commissioner Heithoff, seconded by Commissioner Williby to approve and authorize signing of the resolution. Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion carried.

**2023 Office Inventory Reports:** Motion by Commissioner Heithoff, second by Commissioner Jacob to approve and file the 2023 Office Inventories. Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion carried.

**9:30 AM Board of Equalization**: Meet as a Board of Equalization for approximately 3 minutes.

## **Budget discussion.**

- The clerk is awaiting a single budget request.
- Meeting to review the budget at the end of the month (August). Discussion of the Pink Post Card date.
- Antelope County Library Association contributions to be discussed.
- Subdivision Levy's

Discussion of Subdivision Levy requests. Antelope County levy still allows room to have these levies remain under the County levy authority. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve the subdivision levy to remain under the County levying authority, and to authorize Chairman to sign same. Voting aye: Heithoff, Jacob, Williby and Henery. Nays none. Krebs absent. Motion carried.

Commissioners requested a budget discussion meeting on August 29th, 2023 at 7:00 AM.



Recycling Program – City of Neligh: Dana Klabenes and Dan Donaldson, representatives from City of Neligh met with the Commissioners regarding the current recycling program. In the late 90's an agreement was made with the local recycling centers. Currently the recycling programs have limited themselves because of costs. The entire County can utilize the recycling center on compactor road, that is manned by the City of Neligh. Currently, the contribution of the County to the recycling is \$250.00 – which was established in the early 2000. No increases have occurred. The Commissioners are grateful for the opportunity the County has in utilizing the facility. The city requested an increase up to \$1000.00 a month, as they are the only collection sight in Antelope County. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to increase the sponsorship, and have the County and City Attorneys work on an Agreement regarding the \$12,000.00 annual contribution. Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion passed.

No other issues to discuss.

**Adjournment:** Motion was made by Commissioner Heithoff seconded by Commissioner Jacob to **adjourn**. Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion passed.

The meeting adjourned at 9:52 AM.

ANTELOPE COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_
Chairman of the Board, Charlie Henery

Attest: County Clerk, Lisa Payne