

July 11th, 2023
Antelope County Board of Commissioners
Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular session on Tuesday, July 11th, 2023, at 8:00 AM in the County Commissioner's Meeting Room, Antelope County Courthouse Annex, Neligh, Nebraska. The meeting was called to order by Board Chairperson, Charlie Henery with the following board members in attendance: Williby, Heithoff, Jacob and Henery. Krebs absent. Chairman stated that the open meeting laws are posted on the east wall of the Commissioner's Meeting Room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the three (3) county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. The agenda for said meeting was sent to all members of the County Board of Commissioners.

Pledge of Allegiance was recited.

Agenda: Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve agenda as presented. Voting aye: Heithoff, Williby, Krebs, Jacob and Henery. Nays none. Motion carried.

Minutes of the July 3rd, 2023, Board of Commissioner Meeting: Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve minutes of the July 3rd, 2023 Board of Commissioner Meeting. Voting aye: Williby, Heithoff, Jacob, and Henery. Krebs absent. Nays none. Motion carried.

Review of Payroll Claims.

Review of Vendor Claims.

Payroll Claims: Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve **payroll claims** as presented. Voting aye: Williby, Heithoff, Jacob, and Henery. Nays none. Krebs absent. Motion carried.

Vendor Claims: Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve **vendor claims** as presented. Voting aye: Williby, Heithoff, Jacob, and Henery. Nays none. Krebs absent. Motion carried.

General: ALBIN LAW OFFICE court appointed attorney 482.52; AMERITAS LIFE INSURANCE CORPORATION INSURANCE, retirement 18,939.34; ANTELOPE COUNTY COURT county court expenses 164.96; ANTELOPE COUNTY SHERIFF service and mileage of summons and subpoenas 215.18; APPLIED CONNECTIVE TECHNOLOGIES IT contract and services 4,608.80; MIKAYLA ARMITAGE janitorial service 159.50; BLACK HILLS ENERGY heating fuel 55.57; BLUE CROSS BLUE SHIELD major medical insurance 63,108.27; BOMGAARS spot mirror, soft soap, garden hose, garage door lube, bathroom tissue 70.54; CARNEY LAW public defender contract, justice search 3,801.00; CASEYS fuel 347.06; CITY OF NELIGH electricity, water, garbage 97.11; CLEARFLY COMMUNICATIONS telephone & internet 154.07; CLERK OF THE DISTRICT COURT district court expenses 72.00; COLDDTYPE PUBLISHING road closing resolution, notice of meetings, help wanted-weed authority board, BOE meeting notice, proceedings 197.68; JUDITH COLE prior service 10.00; COLONIAL LIFE & ACCIDENT INSURANCE supplemental insurance 100.88; CREDIT MANAGEMENT SERVICES garnishment 435.51; CUBBYS fuel 940.40; DUSTYS fuel 396.28; EAKES OFFICE SOLUTIONS wrist rest 43.19; ELGIN ONE STOP fuel 359.70; ELGIN REVIEW road closing resolution, proceedings, notice of BOE meeting, help wanted-weed authority board 220.75; ELITE OFFICE PRODUCTS copier contracts/maintenance agreements 181.44; FEDERAL WITHHOLDING TAX payroll 11,457.65; FIRST CONCORD BENEFITS INSURANCE healthcare reimbursement, deductible buydown 1,067.24; GREAT PLAINS COMMUNICATIONS telephone & internet 358.17; TESSA HAIN postage 5.50; DARRELL HAMILTON prior service 11.00; HI-WAY MART fuel, deli, soda 154.12; JACKS UNIFORMS & EQUIPMENT super shirt, shipping, stryke pants, hem pants, stripe sewn on pants 288.83; KLEIN LAW OFFICE court appointed attorney 2,471.80; LIBERTY NATIONAL INSURANCE employee supplemental insurance 87.19; LICHTENBERG TIRE SERVICE flat repair, misc shop supplies, continental terrain lt275/65r20 tires, tire mount & dismount, tire balancing, tire disposal fee, Nebraska tire fee, cooper discoverer lt265/60r18 tires, silver add on tire package, valve stem, 4 wheel alignment, bulb, r & r brake light bulb 2,470.55; WILLETTA LINDSAY uniform alterations 20.00; MADISON NATIONAL LIFE INSURANCE employee supplemental insurance 133.26; MICROFILM IMAGING SYSTEMS scanning equipment/rental 122.00; DUANE MILLER prior service 12.00; MIPS monthly contract for treasurer, assessor, clerk, payroll, time and attendance, budget, claims, Nebraska taxes 3,048.13; NEBRASKA DEPARTMENT OF REVENUE payroll tax 5,944.10; NELIGH AUTO & MACHINE wiper blade 9.99; NELIGH PUBLIC LIBRARY ½ gallon white paint 21.97; VSP-NACO VISION INSURANCE employee supplemental vision insurance 571.46; NORTH CENTRAL PUBLIC POWER DISTRICT electricity 31.18; O'NEILL PEST CONTROL pest control 160.00; OLD MILL SALES & REPAIR tow sheriff's totaled truck after accident 265.00; PINNACLE BANK n95 masks, phone case, steel pocket key, defoaming solution, floor degreaser 328.10; PITNEY BOWES POSTAGE finance charge 12.43; PITZER DIGITAL boe notice, notice of meetings, proceedings, help wanted-weed board 269.09; REGION IV BEHAVIORAL HEALTH SYSTEM quarterly dues 2,808.00; JANICE RIDDER prior service 10.00; BILL KACZOR x-celerate (weed control spray) 497.12; CAROLINE SIEMS prior service 25.00; WEX BANK fuel 740.18; SOCIAL SECURITY payroll tax 26,854.94; STEALTH BROADBAND telephone & internet 96.96; STRATTON DELAY DOELE CARLSON & BUET court appointed attorney 1,299.94; CHUCK THIEMANN mowing 40.00; THOMSON REUTERS-WEST Nebraska court rules and procedure 265.00; UNIVERSITY OF NEBRASKA-LINCOLN Verizon wireless unlimited 45.02; US CELLULAR cell phones and tablets 633.50; VAN DIEST SUPPLY COMPANY grazon p+d (weed control) 390.00; WASHINGTON NATIONAL INSURANCE COMPANY employee supplemental insurance 285.92; NEBRASKA DEPARTMENT OF LABOR quarterly dues 3,560.00; ANTELOPE COUNTY TREASURER transfer to road & bridge 400,000.00; Payroll 194,873.33

Road & Bridge: AKRS coolant, screw, seal, universal joint, 80w90 gear oil, freight, engine air filter, inserts 3,006.80; AMERITAS LIFE INSURANCE CORPORATION INSURANCE, retirement 13,822.23; FIRSTNET telephone & internet 139.83; ATCO INTERNATIONAL traffic marking paint, hand-cleaning wipes 547.55; BECKMAN LUMBER oxygen refill (welding gas) 68.00; BLUE CROSS BLUE SHIELD major medical insurance 43,988.83; CARQUEST tail light, r-135a w/uv leak detector, o-ring kit, uv flashlight, walker clamp, band clamp, circuit breaker, freight, battery cable 179.87; CITY OF ELGIN garbage 60.00; CITY OF TILDEN water, sewer, garbage 69.56; COLONIAL LIFE & ACCIDENT INSURANCE supplemental insurance 18.00; COLONIAL RESEARCH CHEMICAL CORPORATION tar & asphalt remover, citrus degreaser 642.20; CONSTELLATION heating fuel 21.34; CORNHUSKER INTERNATIONAL TRUCKS, INC elbow fitting, elbow, rod level, air valve, clamp, 5" stack, air spring rolling lobe, poly quarter fenders, cab marker, motor assembly grease, hex nuts, air brake swivel elbow, standard cb 1,168.41; CREDIT MANAGEMENT SERVICES garnishment 547.83; CUBBYS fuel 814.36; D&M MACHINERY fuel filters, oil filters, moly grease, starting fluid, box of rags 131.17; DINKEL IMPLEMENT gas strut spring 127.00; DUSTYS fuel 174.62; ELGIN ONE STOP windshield washer fluid, pipe nipples, vinyl tube, steel wool, socket set, blowgun, hose fitting, clamps 157.20; ELKHORN RURAL PUBLIC POWER DISTRICT electricity 472.68; EMMER SAND & GRAVEL dirty side rock, road gravel 6,134.97; FARMERS PRIDE bulk diesel 31,824.92; FEDERAL WITHHOLDING TAX payroll 8,677.20; FIRST CONCORD BENEFITS INSURANCE healthcare reimbursement, deductible buydown 306.43; GREAT PLAINS COMMUNICATIONS telephone & internet 265.98; GRIMES ASPHALT AND PAVING CORP hot mix asphalt 17,353.35; ISLAND SUPPLY WELDING COMPANY oxygen, stargon, acetylene 220.80; JEO CONSULTING GROUP INC ashfalls north: construction staking, construction observation, coordination with contractor and response to question, payroll record review, quantity calculations; 531 Ave paving-Copenhagen Rd: construction staking, construction observation, railroad calls, contractor clarifications; 516 Ave paving-clearwater: construction observation, quantity review; 2023 pavement repair: field survey and data download 16,596.25; JONNY DODGE repair driveshaft, replace front u-joints in rear driveshaft; test battery for no start; link, bar, bushing, lube filter, oil filters, fuel filters, oil, water separator filter; adjust brakes; grease and adjust brakes; grease and adjust hubs; air leak at rear of trailer, repaired leak in tag box 2,528.58; KNIFE RIVER MIDWEST, LLC 513 Ave patch 35,622.00; LAMMERS TRAILER REPAIR replaced lift axle socks on pusher axle on truck, shop supplies, steer shock tag 327.86; LAZY T TIRE & IMPLEMENT rotating nozzle, filter w/o-ring & gasket, systems filter, filter, vacuum switch, insulation, labor 396.46; MADISON NATIONAL LIFE INSURANCE employee supplemental insurance 235.77; LICHTENBERG TIRE SERVICE Hercules 11115 tire, tire disposal fee, misc shop supplies, uniroyal 255/70r22.5 tires, heavy flat repair, Nebraska tire fee,

federal excise tax, used tire, tire mount & dismount, mount spare 1,172.90; MADISON NATIONAL LIFE INSURANCE employee supplemental insurance 56.83; MATTEO SAND & GRAVEL road gravel, armor coat 1,511.10; MURPHY TRACTOR-POWER PLAN starter motor, freight; wing cylinder leaking: disassemble wing post, remove cylinder, start to disassemble, noticed cylinder shaft is damaged, checking on if we can get a new shaft for the cylinder, customer had cylinder taken to another shop, fuel surcharge, service accessories; hard cranking starting: batteries tested okay, checked amp draw on starter, started dragging, customer replaced starter, fuel surcharge, service accessories 1,770.84; NEBRASKA CHILD SUPPORT PAYMENT CENTER garnishment 153.00; NEBRASKA DEPARTMENT OF REVENUE payroll tax 4,385.31; NEBRASKA PUBLIC POWER DISTRICT electricity 112.28; NELIGH AUTO & MACHINE floor dry, oil filter 47.81; VSP-NACO VISION supplemental vision insurance 397.97; NMC EXCHANGE vee belt 22.38; NORTH CENTRAL PUBLIC POWER DISTRICT electricity 165.23; NORTHEAST NEBRASKA TELEPHONE COMPANY telephone, internet 75.99; PETERBILT OF NORFOLK labor to repair a/c, valve core, cap, refrigerant r134a; labor to repair engine overheating, tie-cable 1,056.21; POLLOCK REDI MIX gravel mix, mud rock, road gravel, 14,974.85; ROAD BUILDERS MACHINERY & SUPPLY CO, INC rental for 8-wheel loader, def fuel charge 5,500.00; ROSE EQUIPMENT plug, freight, water pump 486.57; ROYAL ONE STOP fuel, water 483.35; SAPP BROTHER PETRO fuel 4,615.96; WEX BANK fuel 1,013.00; SOCIAL SECURITY payroll tax 19,186.86; VILLAGE OF CLEARWATER water, sewer, garbage 67.75; VILLAGE OF ORCHARD water, sewer, garbage 55.64; WASHINGTON NATIONAL INSURANCE COMPANY employee supplemental insurance 277.90; NEBRASKA DEPARTMENT OF REVENUE motor fuels tax, 15106 gallons 4,381.00; Payroll

Register of Deeds: MIPS monthly program fees 347.80;

Disaster Flood 2019: JEO CONSULTING GROUP FEMA mitigation – Koinzan Road, survey, transportation 407.50;

Law Enforcement: BLOOD PHARMACY inmate medical expense, trazodone, olanzapine, sertraline, hydroxyzine, buspirone, lorazepam, sharps containers 151.30; CASH-WA DISTRIBUTING potatoes, sliced beef Philly 199.80; CHARM-TEX cell window covers 2,328.10; CULLIGAN water filtering service 114.50; ELITE OFFICE PRODUCTS copier contract/maintenance agreement 100.19; FAITH REGIONAL HEALTH SERVICES inmate medical expense 945.00; HILAND DAIRY milk 507.08; KUBAT HEALTH CARE toilet top specimen urine collection hat 400.00; O'NEILL PEST CONTROL pest control 100.00; PINNACLE BANK wheat bread, hamburger buns 32.40; REINKE'S FARM & CITY SERVICE gas cap 7.70; THRIFTWAY MARKET lettuce, macaroni, spaghetti, hamburger buns, white bread, onions, monster cory, black olives, Doritos, salsa, western dressing, ranch dressing, cilantro, green peppers, jalapenos, tomatoes, yellow rounds, hotdog buns, vdk fillets, grocery, 10# ground beef tubes, hot dogs, potatoes, sugar, powdered sugar, denture grip, laundry detergent 1,024.87;

Commissary: CASH-WA DISTRIBUTING Twix, sweetarts, snickers, Mike & Ike, hot tamales 288.80; KEEFE SUPPLY potato chips, dried coffee, flamin' hot Cheetos, peanut butter crackers 495.36; PINNACLE BANK Gardetto's snack mix, equate body wash, jolly ranchers, beef stick & cheese, coffee creamer, colored pencils, Pepsi, Jurgens hand and body lotion, hats, equate beauty deep cleaning cream cleanser, suave 3-in-1 shampoo, conditioner & body wash, equate dandruff shampoo, equate extra strength pain reliever pm caplets, degree men's deodorant, pop-tarts, strawberry guava drink enhancer, little Debbie cosmic brownies, Dr pepper, raspberry black tea drink enhancer, orange blast drink enhancer, grape drink enhancer, fruit punch drink enhancer, strawberry watermelon liquid drink enhancer, raspberry lemonade drink mix 1,049.91; THRIFTWAY MARKET Pepsi 10.99.

Correspondence was reviewed: Project Update – Lewis and Clark Lake Watershed; Sheriff's Distress Warrant Update Report; Pledge Collateral Imprest & Treasurer's; Region 11 Emergency Management Interlocal Agreement; reminder of BOE – Protest Hearings for July 19th, 2023;

Receipts: NACO Reimbursement- General \$35.00; NIRMA check – General \$

The Sheriff's Miscellaneous Fee Report for June was reviewed and put on file. (Not on agenda, copy was shared.)

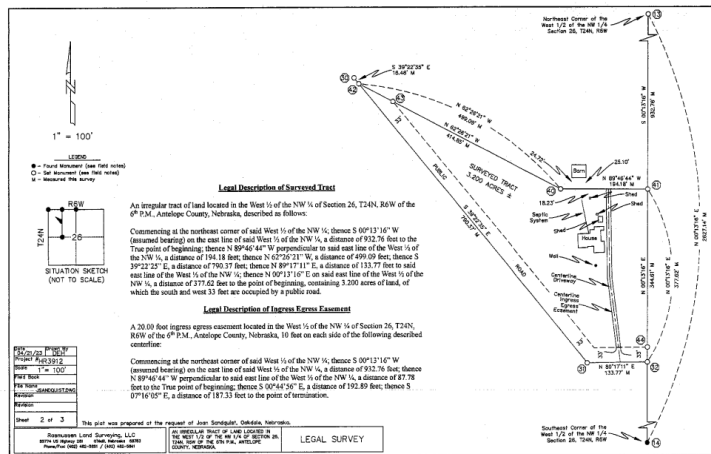
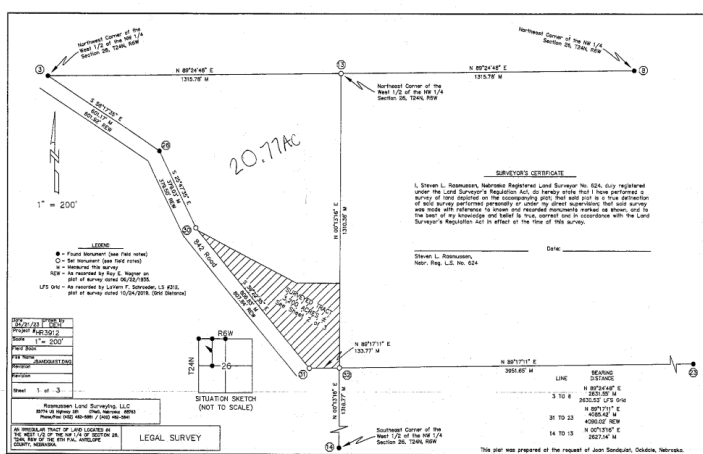
The Clerk of the District Court Fee Report for June was reviewed and put on file.

The Treasurer's Fund Balance Report for June was reviewed and put on file.

The Treasurer's Miscellaneous Revenue Report for June was reviewed and put on file.

Auditors Letters: With the completion of Fiscal Year 2023, the Nebraska State Auditor's Office has initiated the audit of Antelope County. Today, a scope and objective, responsibilities, Procedures, Compliance, etc. letter was presented for audit services. This is general practice in the audit procedures set by the Nebraska State Auditor's Office. Along with the audit letter a form to confirm account balances at Pinnacle Bank was presented. Motion by Commissioner Williby, seconded by Commissioner Heithoff to authorize Chairman to sign both forms. Voting aye: Jacob, Heithoff, Williby and Henery. Nays none. Krebs absent. Nays none. Motion carried.

Zoning Administrator Report: Ms. Wingate presented an Administrative Plat for 3.20 Acres in the NW¹/₄NW¹/₄ Section 26, Township 24, Range 6, West of the 6th P.M., Antelope County, Nebraska. (This is the 'Poor Farm' area) This tract is being separated from the parent parcel and split between parents and child. Peter Sandquist owns the small acreage. Ms. Wingate enforced the ingress/egress access as the parcel is thick foliage and steep valleys. The setbacks are met with the lines drawn. Ms. Wingate expressed no issues. Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve administrative plat. Voting aye: Jacob, Heithoff, Williby and Henery. Nays none. Krebs absent. Nays none. Motion carried.



Zoning Permit Report for June was reviewed and put on file.

Miles of Smiles: Sara Twibell, Mindy Spencer, Hiedi Kuklis, Director met with the Commissioners. Ms. Twibell is resigning her position and Mindy will be her replacement. Antelope County has participated in the dental awareness and preventions program for approximately 8 or 9 years, with the inception being almost 12 years ago. Typically, sponsorship is requested at approximately \$2.00 a student each year. On average a little over 54% of Antelope County Elementary Students participate in the Miles of Smiles Program. They are requesting County sponsorship for another five years. Estimation of the membership to be \$2,508.00 annually. Motion by Commissioner Heithoff, seconded by Commissioner Williby to approve membership/sponsorship for five (5) years. Voting aye: Jacob, Heithoff, Williby and Henery. Nays none. Krebs absent. Nays none. Motion carried.

Increasing of Town/Village Contract Agreements: In light of recent activity and increasing expenses (officer salaries, vehicle maintenance, benefits, etc.) the Sheriff is requesting the increase of town contract agreements for the renewal in September 2023, \$100.00 monthly. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve proposed contract fee increase. Voting aye: Jacob, Heithoff, Williby and Henery. Nays none. Krebs absent. Nays none. Motion carried.

Sheriff's Return of Distress Warrants: Sheriff Moore presented his return of Distress Warrants Report. The report listed \$13,726.47 as the balance and penalty amount that was turned over to him. Since then, \$537.05 interest, \$90.00 Warrant Fees have compounded. The sheriff reports a collection of \$14,464.36. Leaving a balance of \$26.57. Motion by Commissioner Williby, seconded by Commissioner Heithoff to accept the Sheriff Distress Warrant Report. Voting aye: Jacob, Heithoff, Williby and Henery. Nays none. Krebs absent. Nays none. Motion carried.

9:22 AM; Landowners-Constituents Joe Beckman and Duane Kerkman met with the Commissioners regarding **road and bridge by the intersection of 838th Road and 525th Avenue.** This bridge has been wearing over the years, and today is in critical condition. Mr. Boggs, Antelope County Road Superintendent presented a picture of the area and Critical Finding Report completed by JEO from January of 2022. This bridge has flooded multiple times and the planks are in total disrepair. The road to the south is a steep hill and the landowner has quite a time accessing his property. For the most part the only access is by four (4) wheelers. The bridge is low and the area very springy, so it seems always to be wet. Various solutions were discussed, including box culvert, replacement and low water crossing. Bridge replacement in kind is not a viable option. The low water crossing would be stabilized by backing rock on the ground in the low area. The low area, steep incline, tree location, current roadways and intersections present a challenge on a simple solution. The Commissioners requested Brian McDonald to complete a low water study. Mr. Boggs will contact JEO for study completion.

Mr. Kerkman requested the County look at his driveway, as additional material was added to the road, and there is grade issues.

Road Superintendent Report:

- Patching the eight (8) mile road is going well. Mr. Boggs reports it is working great.
- 839th Road – east of Elgin is next. Plan is to patch the first five (5) miles, lay the middle three (3), north two (2) miles will be ok with patching and the south 2 miles are the real problems. Then we will work on the shoulders.
- The (Orchard) Dump Truck is going back together.
- Mr. Boggs states they are working by 844th Road – three (3) miles north of highway 70 currently.
- Mr. Boggs states he is working with Mr. Baum on setting up an auction for surplus equipment.

9:51 AM Courthouse Grounds: recently, water has leaked into the basement and there has been concern from employees expressed. The Commissioners walked around the Courthouse Annex structure to assess the foundation and low ground issues. Various concerns and fixes were witnessed and discussed. The Commissioners requested Mr. Kluthe (Road Foreman) who has a background in waterproofing have a look at the issue and suggest some ideas and possible remedies. Item to be placed on the August 1st, 2023 agenda. No action today.

No other issues to discuss.

Adjournment: Motion was made by Commissioner Heithoff seconded by Commissioner Williby to **adjourn.** Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion passed.

The meeting adjourned at 10:17 AM.

ANTELOPE COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman of the Board, Charlie Henery

Attest: _____
County Clerk, Lisa Payne