

June 27th, 2023
Antelope County Board of Commissioners
Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular (end of the year) session on Tuesday, June 27th, 2023, at 9:00 AM in the County Commissioner's Meeting Room, Antelope County Courthouse Annex, Neligh, Nebraska. The meeting was called to order Board Chairperson, Charlie Henery with the following board members in attendance: Williby, Heithoff, Jacob and Henery. Krebs absent. Chairman stated that the open meeting laws are posted on the east wall of the Commissioner's Meeting Room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the three (3) county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. The agenda for said meeting was sent to all members of the County Board of Commissioners. The meeting also available by ZOOM.

Pledge of Allegiance was recited.

Agenda: Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve agenda as presented. Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Moment of silence/prayer for Commissioner Krebs for her current health issues.

Road Superintendent Report:

Oversize Permit: Permits submitted by Barnhart Crane to move structure to Tower 17 (2 permits). Mr. Boggs authorized and said there was no issue with the structure moving. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve both oversize permits. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Oversize Permit: Permit was submitted by Wilkerson Crane to move structure to 837th Road EB, 522nd Avenue SB, to Tower 88. Mr. Boggs authorized and said there was no issue with the structure moving. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve oversize permit. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Contractor's Pay Application: Missouri Petroleum Products Co., Inc. Application #2 \$75,325.95; 2022 Micro surfacing. Motion by Commissioner Williby, seconded by Commissioner Jacob to approve pay application as presented. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Contractor's Pay Application: A & R Construction. Application #4 \$152,626.78; 2021 Pavement Repair. Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve pay application as presented. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Change Order #4: A & R Construction. Change Order #4 change order cost is \$138,368.76; to remove/replace of unsuitable material and the placement of drain tile. Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve Change Order as presented. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Contractor's Pay Application: A & R Construction. Application #3, \$577,663.37; 2021 Pavement Repair. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve Pay Application as presented. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Contractor's Pay Application: Dixon Construction. Application #5, \$298,350.30. Ashfalls North. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve Pay Application as presented. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Certificate of Substantial Completion: Missouri Petroleum Products Co, Inc. 2022 Micro-surfacing. Motion by Commissioner Jacob, seconded by Commissioner Williby to approve substantial completion as presented. Re-painting of stripping is going to be today or tomorrow. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Refinancing of Paver bought in May: Over the last week the Commissioners have been getting inquiries from the local financing institutions regarding financing of the paver through local agencies and not John Deere (Murphy) financing. The discussion today was about the desire to keep the financing to the local institutions to benefit the local communities and economy. A payment was not made to John Deere and a contact with the local banks will be made. The Commissioners asked the Clerk to call the financing institutions regarding submitting a bid for financing of same – to be opened next Monday, July 3rd, 2023. No formal action.

Appeara: Annual Update of the Appeara Contract. Antelope County janitorial staff utilizes various avenues of the Appeara company. Today, the contract is presented to guarantee pricing on various janitorial supplies utilized by the staff. Mrs. Schindler recommended continuation of the contract. Motion by Commissioner Jacob, seconded by Commissioner Heithoff. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Board of Equalization (9:43 AM): Motion by Commissioner Williby, seconded by Commissioner Heithoff to open as a Board of Equalization. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried. (9:46) AM Motion by Commissioner Williby, seconded by Commissioner Heithoff to close as Board of Equalization and continue as Board of Commissioners. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried. Protest hearings to be held Wednesday, July 19th, 2023 at 8:00 AM, Board Meeting.

Printer for Pink Post Card Meeting: The joint public hearing of the budget continues to be held in September. The appointment of a print shop for this publication is presented today. Working with the NACO appointed print shop takes the guess work and time/space juggling out of the County planning. NACO is working with the State Print Shop who proposed to mail all postcards for \$0.45 apiece. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve the Nebraska Print Shop for the 2023 pink post card publication. Voting aye: Williby, Heithoff, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Review of Vendor Claims.

Zoning Administrator Report:

- Ms. Wingate reports the Zoning Regulation update is in full swing. Marvin Planning is attempting to coordinate a public meeting for late August, early September to gather information and discuss proposed updates/changes. No further report.

Vendor Claims: Motion by Commissioner Heithoff, seconded by Commissioner Jacob to **approve and pay vendor claims**. Voting aye: Heithoff, Williby, Jacob and Henery. Nays none. Krebs absent. Motion carried.

GENERAL: Appeara, towel service 34.70; Applied Connective Technologies, IT contract 3,862.73; Axon Enterprise, Taser 7 Certification Bundle & add on 4,210.61; Black Hills Energy, heating fuel 372.08; Bomgaars fluorescent bulbs, max-lawn food, 177.92; Deborah Branstiter, hotel stay, meals during treasurer workshop 439.08; Cash-Wa Distributing, fruit cocktail, catsup, pork and beans, diced peaches, pineapple chunks, sweetened applesauce, sliced pear, mandarin oranges, salad dressing, towel roller, tissue, boneless ham, potatoes, ground beef, apple juice, apple cherry juice, fruit punch, bacon, pork loin, cranberry juice, seasoning salt, BBQ sauce, spaghetti, spaghetti sauce, pork and beans, tomato juice, foil wrap, tissue, bag food freezer (gallon & quart), shortening/oil, peanut butter, popcorn salt, instant mash potatoes, gravy mix beef, gravy mix chicken, waffles, soft serve chocolate mix, soft serve vanilla mix, bakers potatoes, American cheese sliced, biscuit dough, garlic toast, broccoli, 11,065.90; Charm-TEX, socks, mesh shorts, tee-shirt, sweat pants, boxers, (all orange-multiple sizes) 3,359.90; Cornhusker State Industries, laundry detergent and softener, chairs 1,300.00; DAS State Accounting radio id, trunked unit radio 161.00; Eakes Office Solutions, manager keyboard, bigfoot door stop, puffs plus, business card holder, big tab plastic dividers, post it filing tabs, post it dividing tabs, post it tabs, 2-hole punch, sheet protectors, table of contents dividers, Zebra-pen F301 stainless steel ball point pens (medium and fine), Zebra pen refills, BIC round stic ball point pens (medium and fine), highlighters, sharpie fine point permanent marker, scotch thermal laminating pouches, scotch self-sealing laminating business card pouches, scotch heavy duty shipping tape, brother p-touch laminated tape cartridges, post-it super sticky dispenser notes and display, post-it notes, carl split ring key

tags, file folders multiple colors, business source heavy duty clast envelopes, penda-flex sure hook letter recycled hanging folder, pendaflex letter recycled end tab file folders, midnight black desk organizer with phone holder, safe-co 3 & 3 combination rack desktop organizer, safe-co mesh letter tray desktop organizer, post-it alternating, tabs, post-it value pack, Sharp EL-1750V 12 digit printing calculator, scissors, transparent glossy frame, ergonomic office chair, copy and multipurpose paper, door wedge, wireless keyboard, lateral file, install furniture, chair, 6,250.29; Graham Tire Company, Duratrac tires, Nebraska state tire fee, 756.00; Tessa Hain, office chair mat, standing desk converter, Hawaiian leis, necklaces, kind-sand, party favors, 357.91; Jacks Uniforms/Equipment, stryke pant (2) 159.89; Knox County Treasurer, portion hazard mitigation plan, 1,885.70; Beverly Krutz, mileage 102.20; Lichtenberg Tire Service, flat repair pass, miscellaneous shop supplies, copper discoverer, tire mount & dismount, tire balancing, valve stem, disposal fee, Nebraska tire fee, 2,349.44; Willetta Lindsay, uniform alterations 30.00; Madison County District Court, mental health board 50.00; Madison County Sheriff, mental health board 29.65; Menards paint, sand paper 43.03; David Miller, mileage 23.40; Moyer & Moyer, attorney fees 6,938.30; Mr. s's, gasoline, fuel 481.16; Nebraska Health & Human Services, financial responsibility 93.00; Phyllis Perdew mileage & expense 23.40; Petty Cash (County Sheriff) checks, non-sufficient fees, overage 334.49; Pitzer Digital, delinquent tax notice, road closing resolution, 314.82; Platte Valley Communications, Motorola chargers, remote speakers, tube ear pieces, multi key encryption, trunking ready, PSU activation, programming over P25, charger leather swivel case, earpiece speaker microphone, drop in chargers, all band portable, lion battery, drop in charger, tech time, radio programming, 10,604.26; Quill Corporation, post cards, cookies, battery, stamper, back support cushions, staples, copy paper, BIC brite liner, brother tze231 2 pack, 10x13 clasp envelopes, Hamilton Beach true-air odor, scotch shipping/packing tape, hanging folders, post it notes, white board, easy peel laser inkjet file folder labels, precise roller pens, medium binder clip, scissors, Kleenex, card stock, file folders 1,106.09; Kurt Rakow, mileage 54.75; Sanne Repair, tire mounting, labor, tire balancing, shop materials, disposal fee, Nebraska tire fee, shotgun, rifle, sight-mark A spec red dot, install new radar and scopes, label shop supplies, fuse block and fuse 2,036.68; Schindler Elevator Corporation, annual inspection of elevator 1,291.91; Stealth Broadband, phone and internet 1,038.24; Ron Thiele, mileage 36.50; U-line, plastic grip jars, steel shelving, duffel bag, fire extinguisher, ice wraparounds, denim apron, sharps container, toilet tissue, heavy duty paper plates, goo gone, antibacterial hand soap, divider box, black mobile shelving, toilet bowl cleaner, magnetic vinyl envelopes, water-hog carpet mat, 2,887.07; Megan Wingate binders, 10"x13" envelopes wrist rest & toner, 345.26; Greg Wortman, mileage 109.50; Dan Zwingman, mileage 43.80; 319 Graphics/T's, courtroom door signs, 4-H t-shirts for staff, ladies polos, sheriff polos, "Antelope County Jail" screen printed on inmate apparel, t-shirts 2,260.50; First Concord Benefits, deductible buy down 1,644.69; Nebraska County Attorneys Association, dues and training 457.00; City of Neligh, electricity, sewer, water, garbage 4,172.09; Holiday Inn Express, clerks workshop stay 329.90; Koizan Enterprises, sprinkler repair 243.73; Region 4 Behavioral Health System, quarterly fee 6,249.00; Bomgaars, kennel panels, screw, MCA treated timber, landscape fabric, ultra oil, manure fork, seed packs, marking flags, air freshener 333.32; Antelope County Treasurer, transfer to Road and Bridge 1,200,000.00; Marvin Planning Consultants, update zoning regulations and policy 1,450.00; Jonny Dodge, replace totaled pickup 55,795.00;

ROAD/BRIDGE: A&R Construction, pay application #3 577,663.37; Bazile Aggregate Co LLC, mud rock, road gravel, 13,675.93; Black Hills Energy, heating fuel 289.10; Blackburn Manufacturing, warning flags, flo-hot-pink solvent 819.38; Bomgaars, die grinder, battery, bur, drinking water, bar and chain oil, dish soap, hose, shop towels, kaput block bait, trash bags, hi-temp sealant, 40:1 fuel, screws, utility jug, inline fuse, JB Weld syringe and epoxy, knife, roller chain, folding work bench, mechanics set, threaded rod, pipe strap, nozzle body center, pump-up sprayer, adapter, ball valve, key blank, PVC plug, ball valve, x-tender, tru-fuel gas/oil, bar & chain oil, power steering fluid, fuel transfer hose, blade, wire rope clip 1,132.10; Carquest, SKT 3/8DR 12 PT 10MM, Ameri-Blue Def 231.79; Dixon Construction, pay application #5 Ashfalls North 133,893.67; Emme Sand/Gravel, dirty side rock, road gravel, 17,708.95; Frontier Communication, telephone & internet 336.28; Lyle Hart, transport of commodities 250.00; Joel Sinclair, whetstone pit 1" crushed rock, 28,169.46; John Deere Credit, purchase of Wirtgen Cold Mill Machine & warranties 568,962.00; Knife River Midwest, SLX 5,889.60; Lammers Trailer Repair, alignment and wheel bearing, shop supplies 251.75; Lichtenberg Tire Services, tires, disposal fee, shop supplies, tire rotation, o-ring 2,160.00; Matteo Sand/Gravel, white rock, road gravel, armor coat 2,942.70; NMC Exchange, vee belt 22.38; Quality Iron/Metal, bushing stake cold rolled round, Tilman gloves, round tube for patching machine 233.14; Razor Tracking, tracking devices on equipment 900.00; Reinke's Farm/City Servies, deck, belt, blade, 895.92; Sapp Brother Petroleum, bulk diesel 2,774.75; Spud Construction, gravel, spud mix, sand, clay mix-bank run, armor coat 313,320.20; Spud Trucking, machine hire – trucking, 40,180.00; Stealth Broadband, telephone and internet 95.01; A&R Construction pay application #4 152,626.78; First Concord Benefits Insurance, deductible buy down 396.37; Antelope Memorial Hospital, drug testing 204.00; K&S Door, fixed overhead middle door, labor 5,268.00; Northeast Glass, door glass, labor 250.00; City Of Neligh-Recycling, recycling program 250.00; Missouri Petroleum Products, pay application #2 2022 Micro-surfacing, 75,325.95; Road Builders, fix motor grader, labor 3,770.26;

VISITOR/TOURISM PROMOTION: Old School Thrift Store, heating element 1,750.00;

LAW ENFORCEMENT: Cash-Wa Distributing, sour patch extreme soft candies, Mike & Ike candy 117.00; Creighton Locker, whole hog processing 408.00; April Curtiss, eggs 120.00; Eakes Office Solutions, copier and stand, 6,949.20; Elgin Appliance/More, labor and maintenance of ice maker 359.67; Hilltop Drug, inmate medicine 230.52; Amber Sheer, 15 dozen eggs 52.50;

REAPPRAISAL: Antelope County Treasurer, zero fund 0.16.

Minutes: Minutes of the June 13th, 2023, Board of Commissioner Meeting: Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve minutes as presented. Voting aye: Jacob, Heithoff, Williby, and Henery. Nays none. Krebs absent. Motion carried.

Correspondence was reviewed: Pay Applications #5 Dixon Construction \$298,350.30; Certificate of Substantial Completion: Missouri Petroleum; Contractors Application #2Final \$75,325.95 Missouri Petroleum; Pay Application #3 A&R \$577,663.37; Change order #4 \$138,368.76 removal/replacement of unsuitable material and placement of drain tile; Pay Application #4 A&R \$152,626.78; Appeara Contract; email regarding pink post card printer; Randy Frey Livestock Concentrated Department of Environment and Energy: Hazard Mitigation update letter from Knox County Emergency Manager; Jail Standards will be inspecting the Law Enforcement Center tomorrow; Certificate of Liability Insurance;

Receipt: \$5.96 payment from Cigna Health to General Fund; \$878.09 payment from Wilmington Trust to General Fund.

Building and Grounds: Marlene painted door on the west side of the 'old' part of the Courthouse. During previous meetings the Commissioners authorized continued improvements of the courthouse and grounds. To date, Mrs. Schindler has painted the front door on the 'old' courthouse, and it seems to be in good repair. The double door leading to the parking lot does not have supporting structure on the east side of the door frame. After multiple calls to several door companies the majority recommendation was to call Glass Edge. Glass Edge was out and inspected the door and doorway structure. They report that the door structure on the east side is basically non-existent. Glass Edge presented a fix bid for \$8,994.00. This bid will utilize the existing handicap access (however the electrician will be needed to disconnect and reconnect the electronic door). The double doors will be changed to a single-entry wide door. Commissioners voiced no opposition. Security of the building is important. Because there is not sufficient supporting structure to replace it with a like structure the proposal/estimate is to replace with a single 42" door and utilize the existing handicapped automatic door. The bid document is for \$8,994.00. Commissioners agreed with the replacement plan.

Weed Authority: With the passing of Ed Jensen there is a vacancy on the Weed Authority Board. The position was advertised for two (2) weeks, to that avail two (2) applications were submitted. The Commissioners reviewed both applications. Dean Bly and Edmund Schindler were the applicants. Motion by Commissioner Williby, seconded by Commissioner Heithoff to appoint Dean Bly to the Weed Authority Board. Voting aye: Jacob, Heithoff, Williby, and Henery. Nays none. Krebs absent. Motion carried.

General Fund Function Transfers: after paying claim on June 13th, the functions of 601 – County Board is over budget by \$220.99 and 852 - the Historical function is over budget by 1,200.86 (with the approval of \$414.81 today). The Historical function budget fix was approved in early June. Today, was included to clarify the function transfers. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve General Function adjustments to balance all functions (\$250.00 to 601 and 2000.00 to 852). Voting aye: Jacob, Heithoff, Williby, and Henery. Nays none. Krebs absent. Motion carried. The Clerk does not have a functioning budget program at this point and will correct when necessary.

Budget Expenditures/Revenue Adjustments – Commissary to Sheriff General (651): After approval and payment of claims on June 13th, 2023, it was brought to our attention the Commissary Fund had overspent its budgetary authority. After investigating and discussion (and an email to the State Auditor) it was agreed that a journal entry and revenue adjustments would need to be made to balance the Commissary Fund. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve budget adjustments (\$7,820.94-Claim # 23060205) Voting aye: Jacob, Heithoff, Williby, and Henery. Nays none. Krebs absent. Motion carried.

Petty Cash: The County Attorney's Office wishes to do away with their petty cash at this time. The money shall be turned over to the Treasurer as per regular dollar placement. The Commissioners acknowledged this action and the removal of the County Attorney petty cash from the audit structure

when it is surrendered. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to acknowledge the transaction. Voting aye: Jacob, Heithoff, Williby, and Henery. Nays none. Krebs absent. Motion carried.

Reminder: Meeting is Monday, July 3rd, 2023 at 9:00 AM

No other issues to discuss.

Adjournment: Motion was made by Commissioner Heithoff seconded by Commissioner Jacob to **adjourn**. Voting aye: Heithoff, Williby, Jacob and Henery. Krebs absent. Nays none. Motion passed.

The meeting adjourned at 10:29 AM.

ANTELOPE COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman of the Board, Charlie Henery

Attest: _____
County Clerk, Lisa Payne