

June 25th, 2024
Antelope County Board of Commissioners
Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular end of fiscal year session on Tuesday, June 25th, 2024, at 9:00 AM in the County Commissioner's Meeting Room, Antelope County Courthouse Annex, Neligh, Nebraska. The meeting was called to order Board Chairperson, Charlie Henery with the following board members in attendance: Williby, Henery and Jacob. Commissioner Dittrich was in hallway with County Attorney, Joe Smith. Commissioner Krebs was absent. Chairman stated that the open meeting laws are posted on the east wall of the Commissioner's Meeting Room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the three (3) county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. The agenda for said meeting was sent to all members of the County Board of Commissioners.

Pledge of Allegiance was recited.

Agenda: Motion by Commissioner Williby, seconded by Commissioner Jacob to approve agenda as presented. Voting aye: Williby, Jacob, and Henery. Nays none. Dittrich out of meeting for vote. Krebs absent. Motion carried.

Minutes: Minutes of the June 11th, 2024, Board of Commissioner Meeting motion by Commissioner Jacob, seconded by Commissioner Williby to approve minutes as presented. Voting aye: Williby, Jacob, and Henery. Nays none. Dittrich out of room for vote. Krebs absent. Motion carried.

There are no protests filed at this time. We have advertised for Board of Equalization/Protest at 10:30 on the 9th of July.

9:05 AM: Public Comments. Called three (3) times. No public comment was voiced/heard.

9:06 AM: Commissioner Dittrich attends meeting.

Review of Vendor Claims.

9:18 AM: Heidi Borg with **Representative Adrian Smith's Office** met with the Commissioners for an update on Senator Smith's priorities/responsibilities. Met for approximately eight (8) minutes. No action today

Correspondence was reviewed: Frontier Communications map of the 'remote broadband areas in Antelope County'; two (2) Quotes from CAT for motor graders; one (1) quote from Murphy for motor grader; NCDHD – monitor location email/flyer; MRJ Engineering information regarding Mike Rowe engineering bridge project; \$1,000,000.00 Pay Application Missouri Petroleum Products Co – micro-surfacing project; letter from Nebraska Department of Natural Resources regarding Community Assistance Visit (CAV) – Closure; Applied Connective quote for Team Alert Security System \$9,480.00; seven (7) NIRMA Certificate of Liability Insurance; Certificate of Liability Insurance - Norfolk Construction Co. Inc.; Protest hearings on the 9th at 10:30 AM.

9:32 AM-Board of Equalization: Motion by Commissioner Jacob, seconded by Commissioner Dittrich to go into Board of Equalization. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried. Met for approximately 5 minutes. 9:37 AM-Motion by Commissioner Dittrich, seconded by Commissioner Jacob to close Board of Equalization. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried.

Zoning Administrator Report: Megan presented today with no report. She will be out of the office for a week during the first week of July. No action taken.

Interlocal Agreement between Knox and Antelope County regarding replacement of a bridge on the north county line (Bridge No: C005416210). Knox County wanted to make sure **Mike Rowe (Knox County Engineer)** could do the study and engineering on this project. Motion by Commissioner Williby, seconded by Commissioner Dittrich to approve and authorize Mr. Rowe's engineering and guidance on the project. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried.

Pay Application: \$1,000,000.00 – Missouri Petroleum – Micro-surfacing Project. A pay application for \$1,000,000.00 was presented for a 'pre-payment' on a bid project with a start date of July 31st, 2024. Discussion. County Attorney, Joe Smith advised the board to go into executive session to discuss pay application/claim to prevent unnecessary harm to the County and/or its employees. 9:41 AM Motion by Commissioner Dittrich, seconded by Commissioner Williby to go into executive session. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried. Attending executive session: County Attorney, four (4) Commissioners, County Clerk. 9:53 AM – Motion by Commissioner Williby, seconded by Commissioner Dittrich to go out of executive session. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried. Chairman stated no action was taken during executive session. Motion by Commissioner Dittrich, seconded by Commissioner Williby to deny the pay application and claim to Missouri Petroleum as payment before services is not Antelope County business practice. The payment to spend down the capital improvement exceptions is not prudent. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried.

Pay Application – Summerland-Intersection Paving – Pay application was not received by clerk. No Action today.

Grader Quotes: Road Superintendent Report agenda listed **Grader Quotes-Purchase:** Discussion starts with the how/why procuring of the grader bids was obtained. There was no bid publication. County Attorney, Joe Smith again advised the Commissioners regarding saving of reputation and harm to an employee and the county – a possible executive session may be in order. 9:56 AM Motion by Commissioner Jacob, seconded by Commissioner Dittrich to go into executive session to discuss legal issues regarding bids and bid procurement. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried. Attending executive session: County Attorney, four (4) Commissioners, County Clerk. 10:10 AM – Motion by Commissioner Williby, seconded by Commissioner Dittrich to go out of executive session. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried. Chairman stated no action was taken during executive session. Motion by Commissioner Dittrich, seconded by Commissioner Williby to deny purchase/claim today. End of budget – is not a good time to gather bids, when vendors know there is a budget to be spent. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried.

Team Alert Security System: Antelope County Clerk presented the commissioners with a quote for a security alarm system for the Courthouse through Applied Connective Technology. The contract and prices were shared via an email last week. The Courthouse had the Alertus system, which is the same principal however, it is outdated and is no longer operational. The quote of \$9,480.00 is the purchase and installation of the system. There will be a monthly maintenance fee going forward. The Department of Health and Human Services had inquired about a safety system and wondered what the County had in place. Discussion. Motion was made by Commissioner Jacob, seconded by Commissioner Dittrich to approve, proceed, install and activate the system. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried.

North Central District Health Department Digital Display: Recent contact from North Central District Health Department requested the Courthouse host a digital display so they can use it to inform the public. The report was they needed placement, internet and electricity. Motion by Commissioner Williby, seconded by Commissioner Jacob to approve placement of the digital display. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried.

Printer for Postcard – will be on a future agenda, when NACO has a better idea of their printer. Tabled until further information is obtained.

Escrow-Road & Bridge: Road Superintendent, Aaron Boggs, did not want to discuss. No action today.

Budget adjustments. Budget does not need adjustments at this time.

Road Superintendent Report:

Oversize Permit: JMS Crane and Rigging submitted five (5) oversize permits to move to tower #74. Route will be from Nebraska 836th Road, 516th Avenue to 520th Avenue, to tower. The purpose is to make repairs to tower 74. The road superintendent recommends approval. Motion by Commissioner Williby, seconded by Commissioner Jacob to approve oversize permit. Voting aye: Williby, Dittrich, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Oversize Permit: JMS Crane and Rigging submitted six (6) oversize permits to move to tower #96. The route will be from Tower 47 514th Avenue to Tower 96 & 841st Road. The purpose is to make repairs to tower 47. The road superintendent recommends approval. Motion by Commissioner Jacob, seconded by Commissioner Williby to approve oversize permit. Voting aye: Williby, Dittrich, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Oversize Permit: JMS Crane and Rigging submitted six (6) oversize permits to move to tower #47. Route will be from Tower 43 and 844th Road to Tower 47 & 514th Avenue. The purpose is to make repairs to tower 47. The road superintendent recommends approval. Motion by Commissioner Jacob, seconded by Commissioner Williby to approve oversize permit. Voting aye: Williby, Dittrich, Jacob and Henery. Nays none. Krebs absent. Motion carried.

Pro Series Lift-up Door: \$3,060.00 Mr. Boggs presented a flyer with information regarding cargo sides (tool bins) with topper for the Road Foremen pickup bid. Commissioners voiced no opposition to the purchase.

No further Road Superintendent Report.

Personnel Issues: Antelope County Clerk talked with the Commissioners regarding a whole array of personnel issues. Including tracking of time, vacation and sick leave logs for appointed officials not utilizing a time clock, overtime, working from home, compensatory time, etc. These issues throughout the County seem to be multiplying. She was hoping to get direction and curing for some of these issues. Discussion with other officials-department heads attending the meeting, Assessor, Zoning Administrator, Veterans Service Office, Extension Office Manager, and Commissioners. The Commissioners agreed we have a very competitive benefits package. All agreed an updated personnel manual would be helpful, as some if not ALL these issues could be addressed in the Employee Manual. It was decided to make the employee handbook a priority. The appointed employee policy personnel will work on the personnel handbook for updates. No action today.

Personnel Issues: in follow-up to the above discussion, Commissioner Dittrich called for an executive session to discuss with County Attorney some general personnel and performance issues. Antelope County Attorney advised the Board could go into executive session, but if it was in regard to individual(s) that person had the option to discuss in open – general session. Commissioner Dittrich wanted to discuss some general legal type issues before proceeding to individual(s). **10:54 AM** Motion by Commissioner Dittrich to go into executive session to discuss personnel issues and information. Motion was seconded by Commissioner Jacob. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried. County Attorney and four (4) Commissioners attend executive session. **11:20 AM** Road Superintendent, Aaron Boggs entered executive session. **11:46 AM** Motion by Commissioner Williby, seconded by Commissioner Jacob to close executive session and go back to regular session. Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried. Board Chairman Henery stated there was no action taken in executive session.

Claim Approval: Motion by Commissioner Jacob, seconded by Commissioner Williby to approve and pay claims **except** for \$1,000,000.00 Pay Application to Missouri Petroleum, Motor Grader Payment to Murphy Tractor for \$463,723.00 and three (3) claims to Antelope County Treasurer for \$500,000.00 (transfers to R&B). Voting aye: Williby, Jacob, Dittrich, and Henery. Nays none. Krebs absent. Motion carried.

General: AMAZON CAPITAL SERVICES sticky notes, envelopes, labels, zip ties, markers, pencil sharpeners, magnetic clips, sandwich bags, tape, erasers, pocket binders, file box organizer 328.26; ANNE DEXTER beets, bands, turmeric, red cabbage (supplies for library workshops)19.33; APPLIED CONNECTIVE TECHNOLOGY privacy screen, freight, form factor workstation, computer station, computers (3), printer, hardware, shipping 7,880.01; BEAR GRAPHICS recording binders – Register of Deeds 776.60; BLACK HILLS ENERGY electricity 128.27; BOMGAARS pipe, lawn supplies 72.48; DEBORAH BRANSTITER food during workshop 54.12; CARHART LUMBER paint 175.96; CASH-WA DISTRIBUTING seasoning salt, garlic powder, fruit cocktail, catsup, tomato juice, pork & beans, diced peaches, pineapple chunks, mandarin oranges applesauce juice light source, tomato diced in juice, sliced pears, pasta sauce, Dorothy lynch dressing, popcorn salt, BBQ sauce, popcorn oil, gravy mix, chopped dehydrated onions, trash bags, instant mashed potatoes, paper cups, Tork roll paper towels, gravy mixes, vagalene aero, paper towels, toilet tissue, gallon freezer bags, storage feed bags, lemonade drink mix, fruit punch drink mix, chicken legs quarters, boneless ham, soft serve vanilla mix, soft serve chocolate mix, baking potatoes, ground beef, biscuit dough, breaded chicken breast patty, pork loin boneless, cinnamon roll dough 21,493.66; CHARM-TEX protective soft helmet, all-purpose gloves; 509.40; CLEARFLY telephone155.17; CONSOLIDATED PLASTICS CO super scrape mats 267.00; CORNHUSKER STATE INDUSTRIES office chairs 1,506.00; COUNTRY JUNCTION judges office cupboard 495.00; DAS STATE ACCTNG data processing fees 557.75; DEANS MARKET ground beef patties 251.40; EAKES OFFICE SOLUTIONS copier contracts, pens, markers, tape, binder clips, tape cartridge, fastener, post it notes, tabs, sharpie, office supplies, plastic table cover, correction tape, green paper, sheet protectors 1,916.25; ELITE OFFICE PRODUCTS copier contracts, 167.27; FARM/HOME PUBLISHERS LTD laminated wall map-Antelope County 870.00; FIRST CONCORD BENEFITS insurance buy down/maintenance fees 333.50; GOVERNMENT FORMS & SUPPLIES window envelopes, commercial window envelopes, regular envelopes 754.00; TESSA HAIN postage 5.80; LYLE HART hauled commodities 250.00; JACKS UNIFORMS & EQUIPMENT front opening outer vest, large sheriff ID badge, shipping & handling 404.44; KEEFE SUPPLY COMPANY The Whole Shabang Potato Chips, freeze dried coffee 273.60; KIESLER POLICE SUPPLY ammunition 969.61; LICHTENBERG TIRE SVC tires, balancing, dismount, mount, disposal fee 744.94; LOU’S GLOVES INC nitrile exam gloves 1,188.00; MENARDS cereals-marshmallow mateys, frosted mini spooner, golden puffs, cinnamon toaster, honey nut 587.09; MERIT MECHANICAL service call to repair toilet flush valves and noisy supply fan, labor, materials, tools, consumables 1,532.00; MIDWEST STORAGE SOLUTIONS floorless wheelhouse – blue-gray shelving and gray end panels 22,312.58; NEBRASKA BEAN pinto beans, light red kidney beans, great northern beans 144.00; NEBR HEALTH & HUMAN SERVICES financial responsibility 93.00; NEBRASKA POPCORN SALES INC 50# bag premium white popcorn 132.00; NSA & POAN CONFERENCE early bird registration 200.00; LISA PAYNE notebooks, light covers, size D batteries, light tubes, glade fresheners, office chairs, adjustable desk 899.10; PINNACLE BANK Cubby pizza, suave antiperspirant, extra strength night-time pm, degree men’s antiperspirant/deodorant, 6 – 32” Roku smart television, fingertip pulse oximeter – blood oxygen saturation, office chair mats, extra-large wall clock, bamboo telephone stand, de-liming spring fits for BUNN commercial coffee machines, three (3) tier hanging wall file folder, reusable wall calendar, 1,581.07; PITNEY BOWES POSTAGE postage for postage machine 5,000.00; PITZER DIGITAL meeting notification BOE 6-25-2024, minutes 6-4-2024 meeting, assessor legal notice, envelopes, road closing public hearing notice, landowner notice, 06-11-2024 minutes, 854.65; PLATTE VALLEY COMMUNICATIONS 3-all band portable radios with microphone & earpieces 26,031.84; QUILL CORPORATION anti-static wipes, staples, 1” tabs, sort-quick fingertip moistener, Bic pens, scotch tape, file folders, post it notes, binder clips, steel band clips, lined note cards, auto folder, 20 pk alkaline AA batteries, Duracell coppertop AAA, colored lilac paper, colored pink paper, colored green paper, Kleenex, staples, 2,249.21; RAMADA BY WYNDHAM treasurer’s stay in Grand Island 321.00; STEALTH BROADBAND telephone, internet 1,047.75; THRIFTWAY MARKET salt & pepper, Gatorade, spaghetti, bread, mountain dew, Pepsi, 770.04; THE TILDEN CITIZEN ballot publication 1,097.00; TINSLEY GRAIN rocks for landscaping at courthouse 174.05; TRANE U S material/parts law enforcement center unit 370.98; ULINE fiberglass mop handle, heavy duty shelving, air fryer, giant stackable bins, microfiber wet mop head, paper plates, divider box, screw top pail, screw top lid, simple green disinfectant, toilet bowl cleaner, plastic grip jars, 6,259.23; 319 GRAPHICS polos, t-shirts, long sleeve t-shirts 967.50; CITY OF NELIGH electricity, water, sewer, garbage 1,880.60; **Road/Bridge:** AKRS element filter, air filter, filter kit, gasket 327.20; ATCO INTERNATIONAL nitty-gritty, assault, t-n-t, safety glasses, cooling bandanas, 756.97; B’S ENTERPRISES INC., spiral culvert 60” x 50’ 10 gauge, bundle ½” pointed lath, roll orange flag material, varying size square sign post 14,565.00; BANK OF ELGIN paver payment 100,016.00; BLACK HILLS ENERGY heating fuel 214.32; BLACKBURN MANUFACTURING warning flags 651.00; BOMGAARS shop towels, extension, 12 point socket, universal joint, pliers, roundup conc plus, roundup sprayer, premium floor dry, windshield de-icer, cable ties, bathroom tissue, fasteners, drill bit, drinking water, penetrating oil, gloves, pliers, knife, pliers pouch with strap, hook/pick set, ADJ wrench, inkzall marker, groove-lock pliers, foam, 5-gallon bucket, spray paint, locking pliers, paint and paint brush, squeegee, hose sweeper, brass hose coupling, PTO pin, bulb heat lamp, trimmer line, heavy duty staples, utility blades, gloves, ball & pintle hook, pintle mount, hitch pin and clip, connector, tru fuel gas/oil, pumice stick, armor all, dash duster, air freshener, WD-40 smart straw, hose end sprayer, armor all car wash, bulk bolts, hose barb, loaded ball mount, booster cable, battery with exchange, core exchange fee, lag screws, bulk bolts, SMV Emblem, Bulk bolts, spring water, 1,710.23; CARQUEST ram 1500 null – painted rotor, brake pads, flap disc, brake clean, scraper, radiator, starter, PS stop leak, 1,121.32; CONSTELLATION heating fuel 155.34; FIRST CONCORD BENEFITS insurance buydown and fees 105.11; LAWSON PRODUCTS cut off wheel, ground wheel, flap disc 116.82; LAZY T tires, shop fee, tire disposal fee 1,614.92; LICHTENBERG TIRE SERVICE tires, o-ring, tire dismount, mount, shop supplies, 1,275.74; MATTEO SAND/GRAVEL road gravel, small rock, armor coat 7,349.44; MURPHY TRACTOR-POWER PLAN john deere warranty repair,

union nut, membrane, membrane holder, freight & shipping, 535.00; NEBRASKA PUBLIC POWER DISTRICT electricity 53.48; NMC EXCHANGE battery, switch A, control GP – and core charge 6,000.55; QUALITY IRON AND METAL 10” strip, 52” , welding wire, C25-S 572.70; RDO TRUCK CENTER labor, trailer service, grease landing gear, grease all other zerks, check lube levels, adjust brakes, inspect lights and tires, 22 point inspection, oil change, changed oil and fuel filters, inspect air filter, lube chassis, check fluids, windshield washer fluid, inspection, fuel filter, luber-finer, filter, 1,338.03; REINKE'S FARM/CITY SERVICE blade and belt 123.47; ROSE EQUIPMENT male receptacle, female receptacle, ups, 240.58; SAPP BROTHER PETROLEUM bulk fuel, bulk diesel, exhaust fluid, summer dye 3,580.40; STEALTH BROADBAND internet and telephone 95.43; TRUCK CENTER OF NORFOLK rubber latch hood 67.29; ULINE blue center pull wiper, Showa atlas 300 coated gloves, 454.24; VILLAGE OF CLEARWATER water, sewer, trash 77.50; FRONTIER COMMUNICATIONS telephone and internet 445.17; **ARPA:** ANTELOPE COUNTY TREASURER claim to zero account balance per auditor 12,920.34; **Law Enforcement:** AMH ostomy pouch 4”, ostomy clamp, ostomy flange 4”, 29.50; U-SAVE PHARMACY Olanzapine, sertraline, trazodone, meloxicam, hydrochlorothiazide, lorazepam 188.80; **Commissary:** CASH-WA DISTRIBUTING milk duds, sweetarts, mike & ikes, hot tamales, sour patch kids 344.90; **Building:** APPLIED CONN TECHNOLOGIES purchase in installation of security system for courthouse 9,480.00.

No other issues to discuss.

Motion was made by Commissioner Williby, seconded by Commissioner Dittrich to **adjourn**. Voting aye: Williby, Jacob, Dittrich and Henery. Nays none. Krebs absent. Motion carried.

The meeting adjourned at 11:49 AM.

ANTELOPE COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman of the Board, Charlie Henery

Attest: _____
County Clerk, Lisa Payne