April 4th, 2023 Antelope County Board of Commissioners Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular session on Tuesday, April 4th, 2023, at 9:00 AM in the County Commissioner's Meeting Room, Antelope County Courthouse Annex, Neligh, Nebraska. Meeting was called to order by Chairman Henery with the following board members responding to roll call: Heithoff, Williby, Jacob, Krebs and Henery. Chairman Henery stated the open meeting laws are posted on the east wall of the Commissioner's Meeting Room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the three (3) county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. The agenda for said meeting was sent to all members of the County Board of Commissioners. Meeting was available by Zoom.

Pledge of Allegiance was recited.

Agenda: Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve agenda as presented. Voting aye: Heithoff, Williby, Krebs, Jacob and Henery. Nays none. Motion carried.

Minutes of the March 14th, 2023, Board of Commissioners Meeting: Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve minutes as submitted. Voting aye: Heithoff, Williby, Krebs, Jacob and Henery. Nays none. Motion carried.

Correspondence was reviewed: Certified Testing Services Reports 1-7 on the 2021 Pavement Projects; Clerk Fee Resolution; Visitor Committee Report; Extension Office Agreement & Constitution; TRANE HVAC Contract/Agreement; Spud Construction Advertisement; Delinquent Tax List; PCS Technologies-Broadband communication; Historical Society email regarding parking lot and empty lot south of Antelope County Historical Museum; Antelope County Visitor Committee List; Department of Energy & Environmental regarding Klabenes Land and Cattle LLC; Protex Central Agreement/Contract; Contractors application for payment; Certificate of Substantial Completion – John Prouty Construction; Center for Infrastructure and Economic Development flyer; IMEG booklet – explaining their services; Heartland Fire Protection – 7 Barns; Certificate of Liability Insurance – Sta-Bilt Construction;

Receipts: \$109,250.95 Disaster Fund (2575): FEMA Flood Payment

\$ 422,770.63

• \$ 190,439.44 Road and Bridge: Highway Street Buyback Program

• \$ 232,331.19 Road and Bridge: Highway Bridge Buyback

Zoning Administrator Report: Mrs. Wingate was out of the office attending a workshop, no report today.

Quarterly Jail Inspection: Commissioners Heithoff and Commissioner Jacob will complete inspection after meeting.

Oakdale Street Improvements Cooperation: Kyle Guggenmos, Chairman of the Oakdale Village Board and Sharon Kinnan, Village Board Member, met with the Commissioners, and Road Superintendent Aaron Boggs regarding a couple of overlay projects in the Village of Oakdale. The initial request was for help in overlaying on two streets for a total of five (5) blocks (a two and a half (2½) blocks on 4th Street and three (3) block on 5th Street stretch). The 4th Street repair is from Taylors Street west, and the 5th Street is from Greely Street east. The County traffic in these areas is heavy and they report the potholes are major. Discussion of the project, and how the County could not obligate funds for village/city projects, because all of them receiving government funding (allocation). More discussion, Mr. Boggs, was instructed to offer some advice and man power to help with the attempted fixing the Village can afford, as previous fixes have not held.

Promotional Fund Grant: Application submitted by Neligh Flower Shop, Rural Route One Boutique, and River Mill Coffee Shop were submitted for participation in the Northeast Nebraska Back Roads Tour during the Summer of 2023. They are each requesting reimbursement of \$100.00 for the advertising budget. They will be participating with News Channel Nebraska in the Northeast Nebraska Back Roads Event. The Event being held May through September 2023 will feature many participating business throughout northeast Nebraska. This is the third annual and continues to grow and evolve. The Antelope County Visitors Committee recommends awarding the business each \$100.00. Motion by Commissioner Heithoff, seconded by Commissioner Williby to approve and authorize payment to the three (3) business (\$100.00 each)—Neligh Flower Shop, Rural Route One Boutique, River Mill Coffee Shop. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Promotional Fund Grant: News Channel Nebraska is again coordinating/sponsoring the Northeast Nebraska Back Roads Tour to help tourism and visits throughout northeast Nebraska during the Summer of 2023. As sponsors they will be coordinating and recording commercials and advertising various spots/visits. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve and pay the promotional fund request for \$250.00. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Antelope County Visitor Committee: Kristin Childers and Lisa Payne terms on the Antelope County Visitors Committee will be expiring in May of 2023. Both candidates have agreed to another three (3) year term. Rick Schuchardt has presented asking for reappointment of both candidates for another three (3) year term. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve the reappointment for three-year terms on the Antelope County Visitor Committee. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Protex Central – Fire Alarm Inspection/Maintenance 3-year Contract: In the past Antelope County has participated in this program. For \$1,045.00 annually, the fire alarm will be inspected and maintained. Motion by Commissioner Krebs, seconded by Commissioner Jacob to approve and authorize the Chairman to sign. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.



Clerk's Office Fee Resolution: Due to recent actions by the Board of Commissioners establishing and changing fees charged and collected by the County Clerk's Office, a resolution was presented to include the fee update and establishment. Motion by Commissioner Williby seconded by Commissioner Heithoff, to approve and authorize the Chairman to sign resolution establishing fees. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

ANTELOPE COUNTY RESOLUTION NO. 2023-04-00001 CLERK, REGISTER OF DEEDS, ELECTION COMMISSIONER FEES

WHEREAS, the Antelope County Clerk, Register of Deeds and Election Office collects fees for filings, permits, requests, and sale of various instruments and services. And in order to conduct business in an orderly and lawful fashion;

WHEREAS, the Antelope County Clerk, Register of Deed and Election Commissioner currently is a combined office. And is in need publicly set and adhere to the fees, and in accordance, need to have the fees set by county board resolution.

WHEREAS, the Antelope County Clerk has been made aware by the Nebraska State Auditor's Office that these fees should be established and maintained by a board resolution or policy.

WHEREAS, the Antelope County Clerk needs to collect these fees to continue good will and maintain a solid fee schedule and recording basis;

WHEREAS, the Antelope County Clerk, has been and will continue to collect fees for various permits, requests, filings and sales. In order to continue and maintain a solid fee schedule recording basis the following fees will be set as per usual and customary actions:

Instrument Filing-State Statute	\$ 10.00 first page
	\$ 6.00 each additional page
UCC Filing-State Statute	\$14.00 Flat Fee
	\$.00 each additional page
Copies	\$ 0.25
Certified Copies	\$ 1.50 per page
Marriage License-State Statute	\$ 25.00
Certified Copy Marriage License-State Statute	\$ 9.00
Plat Books	\$ 35.00
Maps	\$ 1.00
Fax/Email	\$ 1.00 per page
Permits (Underground)	\$ 20.00
Permits (Road Access)	\$ 75.00
Nebraska Game & Park Permits/Issue Fees	\$ As set by State-Yearly
Liquor License Publication Fee as per State Statute 53-132(4)b	\$ 52.00
Review and Compilation of Requested Public Records – as needed	\$ 40.00/hour.

THEREFORE, BE IT RESOLVED BY THE ANTELOPE COUNTY BOARD OF COMMISSIONERS, that the Antelope County Clerk shall establish a fee schedule as above. The Clerk's Office personnel shall collect the fees as deemed necessary. This resolution shall supersede and null any previously established fees.

Dated this 4 th day of April.	/s/ Charlie Henery
	Charlie Henery, Chairman of County Board
/s/ Lisa Payne	
Attest: Antelope County Clerk	
Motion by:Williby	Seconded by: _Heithoff
Voting aye: _Williby, Heithoff, Jacob, Krebs, Henery	
Voting nay:none	
Motion passed/failedPassed	

Opioid Litigation Settlement Participation-Allergan, Teva, Walgreens, Walmart, & CVS Settlement: Antelope County volunteered to be part of the national opioid settlement. Today the five individual retails are inquiring if Antelope County wanted part of the class action settlement. Motion by Commissioner Heithoff, seconded by Commissioner Jacob to approve and authorize signature on the participation forms. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Contractors Certificate of Substantial Completion: Koinzan Road – John Prouty Construction: Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve and authorize the Chairman to sign Contractors Application. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Contractors Application for Payment: Koinzan Road, John Prouty Construction, Inc. \$25,005.87. Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve and authorize the Chairman to sign Contractors Application for payment. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Contractors Application for Payment: Ashfalls North – Dixon Construction - \$134,495.77. Held. Motion by Commissioner Krebs, seconded by Commissioner Heithoff to table application for payment. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Delinquent Tax List: Deb Branstiter, Antelope County Treasurer met with the Commissioners regarding the current delinquent tax list. As of the printing of this form (March 15th) there is \$13,668.45. She stated she thought more had been paid since that date. The County Attorney has filed in court four (4) County Tax sales. No further report.

BIDS:

Armor Coat Bids:	Advertised for 3 weeks:
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The Road Guy	\$3,350.00 per mile	County Furnish material	Contractor responsible for oil order & demurrage charges
Topkote Inc	\$4,200.00 per mile	County Material	
Sta-bilt	\$2,960.00 per mile	County Furnish Material	

Motion by Commissioner Krebs, seconded by Commissioner Williby to accept the Sta-Bilt Armor Coat bid, as the low bidder. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

Gravel: Advertised for 3 weeks:				
Bazile Aggregate	Road Gravel	Ton	\$15.05	
	Mud Rock	Ton	\$17.41	
Emme Sand & Gravel	Road Gravel	Ton	\$12.85	
	3/8 x 1 Screened Roack	Ton	\$22.00	
	11/2 Screened Oversized	Ton	\$28.50	
	Armor Coat Gravel	Ton	\$12.25	
	Sand	Ton	\$ 4.00	
Matteo Sand & Gravel	Road Gravel	Ton	\$17.00	
Pollock Redi Mix	Road Gravel	Ton	\$10.75	
	Armor Coat	Ton	\$10.75	
	Over Size	Ton	\$14.75	
	Mudrock	Ton	\$11.75	
	Bank Run	Ton	\$ 4.00	
	Sand	Ton	\$ 3.75	
	Clay	Ton	\$3.50 (deduct 0.50 if cou	inty loads with their machine)
Spud Sand and Gravel Ewing	Road Gravel 3/8x1"	Ton	\$21.95 Oakdale \$23.95	
	Road Gravel	Ton	\$12.95	\$14.95
	Armor Coat Gravel	Ton	\$12.95	\$14.95
	Spud Mix	Ton	\$13.95	\$15.95
	Mud Rock	Ton	\$13.95	\$15.95
	Wash Sand	Ton	\$ 4.00	\$ 6.00
	Bank Run Sand	Ton	\$ 4.00	\$ 6.00
	Bank Run Clay	Ton	\$ 4.00	\$ 6.00

Willow Creek Sand & Gravel	Road Gravel	Ton	\$11.11
	1" minus Road Pack	Ton	\$ 6.00
	1"-4" oversized rock	Ton	\$16.00

Motion by Commissioner Williby, seconded by Commissioner Heithoff to accept any and all bids. Voting aye: Heithoff, Williby, Krebs and Henery. Nays none. Jacob abstains. Motion carried.

Hot Mix: (Not Advertised) Road Superintendent, Aaron Boggs, decided to get three (3) like bids.....

Knife River D-2 Asphalt 20% RAP58-28 1000 Tons \$86.00 ton Yankton Asphalt \$80.00 ton FOB Knife River Hot mix Asphalt Sioux City Stationary Grimes Asphalt Hot Mix Asphalt \$105.00 ton

Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve all bids as presented. Voting aye: Heithoff, Jacob, Williby, Krebs and

Henery. Nays none. Motion carried.

Asphalt Oil: Advertised for 3 weeks:

Jebro Inc.	MC-3000	\$3.90	Gallon
	MC-800	\$4.07	Gallon
	MC-250	\$4.18	Gallon
	CRS-2	\$3.00	Gallon
	CRS2P	\$3.21	Gallon

Motion by Commissioner Williby, seconded by Commissioner Jacob to accept the Jebro Inc. bid as the only bidder. Voting aye: Heithoff, Jacob, Williby, Krebs and Henery. Nays none. Motion carried.

HVAC Proposal – Courthouse – TRANE Technologies: Nate Klinginsmith met with the Commissioners regarding a heating/cooling bid proposal for the Antelope County Courthouse project. Discussion regarding the benefits of participating and included work/warranty included in the contract. After a lengthy discussion it was decided to take no action today, and to utilize local talent for this work. No further action.

Historical Society: Lot south of Antelope County Historical Museum parking lot. Mr. Boyd Pedersen met with the Commissioners regarding renovations and rejuvenation of this lot. Currently there is an old house structure on the property. He has contacted the City and is hoping to coordinate a plan for the removal of the house and is here requesting assistance to rid the house and other structure from the property. His plan is – if the Commissioner's agree to remove structure onto the parking lot of the historical museum and utilize County resources to remove the debris from the parking lot. Discussion of options and ideas were discussed. Discussion of ownership. The Commissioners requested Boyd to have the City own the property. The Commissioners will work with the plan that is set forth by Mr. Pedersen in cooperation with City of Neligh and Antelope County Historical Museum. Mr. Pedersen will demo the house and lay it on the south parking lot of the Antelope County Museum. The Commissioners requested the Road and Bridge employees work in coordination to remove the debris utilizing County trucks and manpower. Commissioner Heithoff said he may be willing to share some of the fill dirt. Future plans include a charging station, and more parking on this property/parking lot. The structures may contain asbestos and lead paint so testing will have to be done. The County offered to load and haul to dump site and to haul fill in dirt as needed. The Historical Society is planning a mural for the north wall of the imperial building, and a possible grassy area. Ground cover is yet to be determined – ownership needs to be established. No further action.

Mr. Pedersen also reported there are some week spots in the roof of the museum. It will need to be addressed in the near future.

Road Superintendent Report:

- Underground Permits (54) Mid-States Data Transport Turnkey; Neligh-Royal-Orchard: on or about February 7th, Laurie Smaus representing Turnkey Telecom Solutions and Stealth Broadband sent 54 underground permit applications to place fiber optic cable to carry data from Neligh to Orchard. Mr. Boggs stated he has been working with Ms. Smaus on some crossings. He recommended approval and will continue to work with Ms. Smaus. Motion by Commissioner Williby, seconded by Commissioner Jacob to approve all 54 permits. Voting aye; Williby, Jacob, Heithoff, Krebs and Henery. Nays none. Motion carried.
- Underground Permit: permit was submitted by Roy Rodgers to place an underground electric line under 857th Road in NW1/4 Section 12, Township 26, Range 7 West of the 6th P.M., Antelope County, Nebraska. The purpose is for irrigation to center pivot/well. Mr. Boggs requests the boring under the hard surface road. Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- Underground Permit: permit was submitted by Hoffman Construction on the part of Roland Young to place an underground electric line under 860th Road in W½ Section 21, Township 27, Range 5 West of the 6th P.M., Antelope County, Nebraska. The purpose is for irrigation to center pivot. Mr. Boggs requests the boring under the hard surface road. Motion by Commissioner Jacob, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- **Underground Permit:** permit was submitted by Two Rivers on the part of Tim Hemenway to place an underground electric line under 519th Avenue in NW¼ Section 10, Township 26, Range 7 West of the 6th P.M., Antelope County, Nebraska. Mr. Boggs requests the boring under the hard surface road. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- **Underground Permit:** permit was submitted by Two Rivers on the part of Dave Shrader to place an underground electric line under 527th Avenue in SE¼ Section 2, Township 25, Range 6 West of the 6th P.M., Antelope County, Nebraska. Mr. Boggs requests the boring under the gavel road. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- Underground Permit: permit was submitted by Two Rivers on the part of Ben Meis to place an underground electric line under 524th Avenue in SE¹/₄ Section 32, Township 24, Range 6 West of the 6th P.M., Antelope County, Nebraska. Mr. Boggs requests the boring under the gavel road. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- Underground Permit: permit was submitted by Two Rivers on the part of Stacy Klabenes to place an underground electric line under 519th Avenue in SW¹/₄ Section 34, Township 26, Range 7 West of the 6th P.M., Antelope County, Nebraska. Mr. Boggs requests the boring under the gavel road. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- Underground Permit: permit was submitted by Two Rivers on the part of Jerry Carpenter to place an underground electric line under 526th Avenue in SW1/4 Section 26, Township 26, Range 6 West of the 6th P.M., Antelope County, Nebraska. Mr. Boggs requests the boring under the gavel road. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- Underground Permit: permit was submitted by Two Rivers on the part of Mark Filkins to place an underground electric line under 527th Avenue in NW¼ Section 24, Township 28, Range 6 West of the 6th P.M., Antelope County, Nebraska. Mr. Boggs requests the boring under the gavel road. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve and authorize signing. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.
- Access Permit: H&T Seed Technology submitted an access permit to the SE1/4 Section 6, Township 27, Range 8, West of the 6th P.M. Off of 511th Avenue. The plan is to have a seed storage and office in the area. Mr. Boggs reports no issues. The line of site has been if fee he questions

the use of a culvert and will keep an eye on it. Motion by Commissioner Williby, seconded by Commissioner Heithoff to approve access permit. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion carried.

- Road Project Updates/Review
 - o Bridge approach on Orchard Road by Golter is complete. They kept the trucks off over the weekend. Weight limits are still in place.
 - o Approach on the Crumly road is complete. Fuller still needs to be placed. No trucks because of the lower weight bridge.
 - Change order on the Ashfall Road Project is forthcoming. When the asphalt off the top it started pumping. Three feet down you can stick your hand in. It had to be cored. They are working on the south bound lane right now. They started with 500 feet. Brian McDonald and Aaron will be reviewing this afternoon. Completion time has moved to the end of April.
 - o Brian McDonald will also look at 853rd Avenue for the pavement of the three (3) bridges north of Clearwater.
 - Copenhagen Road Mr. Boggs is still negotiating with BNSF Railroad regarding the concreting of railroad crossing. \$27,000.00 total cost.
 - o Mr. Boggs will work on the asphalt project plan and hopes to have it for next week's meeting, including hot mix patch.
 - o Neligh's safety shelter is not in place because of the gasket. Mr. Boggs will work on getting gasket.
 - o Commissioner Heithoff requested to look at Kathy Volks culvert out there by Sportsman's Lake.
 - o Mr. Hurtig asked about bending a collapsed portion of his culvert back into place. The Commissioners agreed that was fine.
- Weight Limits the weight limit signs are still up and will remain in place for the time being and will remain in place.
- **NDOT HISP Signs** Nebraska Department of Transportation utilizing federal funds will be sponsoring the replacement of stop signs and stop ahead signs. The program includes the signs, post, stub and reflector. Mr. Boggs will be utilizing this program, and wanted to know what the Commissioners wanted to see. The Commissioners agreed to replace as many as needed. The signs have to be installed within one year of delivery.
- **Future Projects**: Does the County want to look at doing some more bridge replacement with concrete culverts. Mr. Boggs also questioned the future of the Elgin Barn. Do we need to buy ground, or do we need to upgrade the barn that is there. The County is borrowing a lay down yard at this time. The need for bigger yards was discussed. Combining yards were considered. This was an initial conversation only. No action taken
- Equipment Rental/Purchase -Wheel Loader: Mr. Boggs reported the Brunswick payloader shelled the front differential yoke and the parts are approximately 3 months out (up to eight (8) months). Mr. Boggs has procured some lease and rental prices from various vendors. IH Case has not responded. The state bid currently belongs to John Deere. Mr. Boggs said he has a 1973 Caterpillar in Tilden, so they have been utilizing the skid loader that is leased which has approximately 100 hours had since November:
 - Road Builders: WA270 High Lift 1 week-40 Hours \$2050.00; 4 weeks-160 Hours \$5,500.00 (at Norfolk Store)
 - **John Deere:** John Deere 544 P Wheel Loader 7year extended warranty \$225,391.00 new (State Bid Price-In stock) \$6,600.00 lease
 - NMC Cat: 938 Loader \$7,500.00 a month 100% of rental applied less interest
 - **Road Builders:** WA270-8 w/20 hours \$204,42
 - \$204,424.49 (Source Well)
 - Lengthy discussion regarding merits, costs, and current fleet. The loader will be fixed the timeline is up in the air. The Commissioners wondered if this item should be bid on. Aaron said renting/leasing was an option. Mr. Boggs is worried about renting for four (4) months with the rental being \$23,000.00 would it be better to purchase. The Clerk noted the Commissioners had said multiple times over the last three (3) years No More Equipment. Motion by Commissioner Heithoff to accept the lease option on a Komatsu for \$5,500.00 for two (2) months, and to lease longer if needed. This machine is not as big as what we have, but should be able to handle the County needs. Motion is seconded by Commissioner Jacob. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion passed.

No other issues to discuss.

Adjourn: Motion was made by Commissioner Heithoff seconded by Commissioner Jacob to **adjourn**. Voting aye: Krebs, Heithoff, Williby, Jacob and Henery. Nays none. Motion passed.

Meeting adjourned at 12:30 PM.	ANTELOPE COUNTY BOARD OF COMMISSIONERS
	Ву:
	Chairperson of the Board, Charlie Henery
	Attest:
	County Clerk, Lisa Payne