

January 8th, 2019
Antelope County Board of Commissioners
Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular session on Tuesday, January 8th, 2019 at 8:38 AM in the County Commissioner's Room, Antelope County Courthouse Annex, Neligh, Nebraska. Meeting was called to order by Clerk Payne with the following board members in attendance: Jacob, Henery, Borer, Bentley and Smith. Clerk Payne stated that the open meeting laws are posted on the east wall of the Commissioner's Room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the four county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. Agenda for said meeting was sent to all members of the County Board of Commissioners.

Pledge of Allegiance was recited.

Clerk Payne asked for nominations from the members to elect a Chairman for the 2019 Calendar Year. Motion was made by Commissioner Bentley to nominate Tom Borer as Chairman. Motion was seconded by Commissioner Smith. Commissioner Jacob nominated himself as Chairman. That motion was seconded by Commissioner Henery. Discussion of the two (2) motions, and the proper way to proceed. It was expected to roll call vote on the first nomination that was seconded. A roll call vote was held with Commissioners Bentley, Borer and Smith casting a yes vote to appoint Commissioner Borer as Chairman. Commissioners Jacob and Henery both with descending votes. Motion carried. Borer appointed chairman. The second motion nomination roll call was not read as the point was mute. Commissioner Borer and Jacob exchanged table seats.

Chairman Borer opens meeting and conducts roll call. Henery, Smith, Jacob, Bentley and Borer all respond.

Chairman Borer asked for a motion on what can the Chairman do regarding motions and voting. Discussion ensues. Clerk Payne suggests electing a vice chair. Chairman Borer asks for nominations from the floor regarding vice chairman. Commissioner Bentley nominates Commissioner Smith for vice Chairman. Commissioner Jacob nominates himself for vice chairman. Commissioner Jacobs motion is seconded by Commissioner Henery. Commissioner Borer seconds the motion for Commissioner Smith as vice chairman. Roll call vote on Commissioner Jacobs motion for himself as vice chair. Voting aye: Henery and Jacob. Nays Bentley, Smith, and Borer. Motion did not pass. Roll call vote on the motion by Commissioner Bentley for Commissioner Smith as vice chairman. Voting aye: Smith, Henery, Jacob, Bentley and Borer. Nays none. Motion carried.

Chairman Borer asks to entertain a motion to the duties of the Chairman regarding making motions. Motion by Commissioner Smith, seconded by Commissioner Bentley to allow chairman to make motion as long as it is compliance with Roberts Rules of Order. Commissioner Henery suggests tabling until the County Attorney is available to weigh on the matter. Chairman Borer orders the matter tabled until the County Attorney is available. County Attorney, Joe Abler expresses no reason why the chairman is not able to make motions. Commissioner Smith motions to withdraw motion regarding chairman making motions because motion is mute if Chairman can make motion, seconded by Commissioner Bentley to withdraw motion. No further action.

Discussion of **Agenda**. During the previous week many emails had been shared regarding the agenda and its presentations. Currently, the Clerk added items to the agenda in the order in which they crossed her desk or work load, unless items were related to other items. The current commissioners wish to have items on the agenda in an order (as presented by Roberts Rules of Order) 1.) minutes 2.) reports and correspondence 3.) old business 4.) new business. No further action.

Motion by Commissioner Jacob, seconded by Commissioner Henery to **approve minutes of the January 2nd, 2019** meeting of the Board of Commissioners as presented. Voting aye: Henery and Jacob. Commissioners Borer, Bentley and Smith abstained. Nays none. Motion did not carry. Commissioner Smith suggested they did not feel right accepting the minutes of the 'old' board as they did not sit on the 'board' at the time. (Borer, Bentley and Smith all attending the meeting on the 2nd of January and all stated they saw nothing wrong with the minutes, but did not want to approve 'old' board minutes.)

Motion by Commissioner Henery, seconded by Commissioner Jacob to **approve minutes of the January 2nd, 2019** meeting of the Board of Commissioners as Board of Equalization as presented. Voting aye: Henery and Jacob. Commissioners Borer, Bentley and Smith abstained. Nays none. Motion did not carry. Commissioner Smith suggested they did not feel right accepting the minutes of the 'old' board as they did not sit on the 'board' at the time. (Borer, Bentley and Smith all attending the meeting on the 2nd of January and all stated they saw nothing wrong with the minutes, but did not want to approve 'old' board minutes.)

Discussion of **2019 Holidays**. Commissioners Bentley and Borer asked about serving the public by keeping the courthouse open on some of these holidays. Commissioner Henery made a motion to accept the Holidays as listed. Motion seconded by Commissioner Jacob. Voting aye: Henery, Jacob, Smith, Bentley and Borer. Nays none. Motion carried.

HOLIDAYS

January 1st, 2019 – New Year's Day (Tuesday)
January 21st, 2019 – Martin Luther King Day (Monday)
February 18th, 2019 - Presidents Day (Monday)
April 19th, 2019 afternoon – Good Friday (Friday) 1:00 PM
April 26th, 2019 – Arbor Day (Friday)
May 27th, 2019 – Memorial Day (Monday)
July 4th, 2019 - 4th of July (Thursday)
September 2nd, 2019 - Labor Day (Monday)
October 14th, 2019 - Columbus Day (Monday)
November 11th, 2019 Veterans Day (Monday)
November 28th & 29th, 2019 Thanksgiving Thursday and Friday
December 24th, 2019 afternoon Christmas Eve (Tuesday) 12:00 PM
December 25th, 2019 Christmas (Wednesday)
January 1, 2019 New Year's Day (Wednesday)

The **2019 committees** were reviewed and discussed. Motion was made by Commissioner Smith seconded by Commissioner Henery to approve the following appointments of the 2019 committee members, and including a newly formed Finance Committee. Commissioner Bentley believed this committee to alleviate the segregation of duties, duplicate claim payment, and have a better 'overall' control on the monthly spending. Voting aye: Smith, Henery, Jacob, Bentley, and Borer. Nays none. Motion carried.

The following Committees were designated by for the year 2019:

Bond Committee	Henery and Smith
Claims Committee	All board members. Henery, Chairman
Finance and Revenue, Road and Bridge, Printing and Supplies, School and University Lands, Licenses and Permits, Rules and Regulations, Illegal Taxes, Relief, Mentally Ill and Purchasing Committee	County At Large
Building and Grounds Committee	Henery, Jacob, and Edmund Schindler
Finance Committee (added 2019)	Bentley and Borer

Additional Committees:

Antelope County Goldenrod Hills Community Service	LeRoy Kerkman
Northeast Nebraska Area Agency for Aging	Smith (3Y) with LeRoy Kerkman <i>alternate</i>
Region IV Mental Health	Jacob with Bentley <i>alternate</i>
Antelope County Mental Health Board	Jacob
Goldenrod Joint Housing Agency	Jacob
Region 4/North Star Service	Borer with Henery <i>alternate</i>
North Central District Health Department.....	Bentley - (Jack Green is also on this Board)
Region 11 Emergency Management	Henery, Bentley <i>alternate</i>
Personnel Policy Committee	Branstiter, Borer, Mueller, Dittrich, Payne & Smith
Antelope County Commodities Committee	Jacob
Elkhorn Valley Local Emergency Planning Committee (LEPC)	Henery <i>alternate</i>
Safety Committee:	
Safety Committee Chairman	Casey Dittrich
Administrative member	Eli Jacob
Elected official member	Kelly Mueller, Lisa Payne
Clerical employees	Tessa Hain and Terri Schade
Buildings and Grounds member	Eddie Schindler and Marlene Schindler
Road Department member	Larry Schroth and Ray Schlecht
Law Enforcement member	Antelope County Sheriff Robert Moore
Weed Control Authority member	Bruce Ofe
Early Response team member	Borer with Casey Dittrich

Road District for year 2014 are as follows:

Brunswick Area: Eden, Bazile, Ellsworth and Crawford Townships and the east half of Royal Township	At Large
Orchard Area: Sherman, Verdigris and Garfield Townships and the west half of Royal Township and Royal Road	At Large
Clearwater Area: Blaine, Frenchtown, Clearwater and Ord Townships	At Large
Neligh Area: Neligh, Custer and Willow Townships	At Large
Tilden Area: Elm and Burnett Townships	At Large
Oakdale Area: Grant, Cedar and Oakdale Townships	At Large
Elgin Area: Logan, Elgin, Lincoln and Stanton Townships.....	At Large
County at Large	All Commissioners

Discussion on the recent newspaper article regarding the county audit. Discussion on who and why was this was not brought to attention and acted upon. Some of the stuff in the audit Commissioner Bentley believes could be remedied by the forming of a Finance Committee. He believes he can help eliminate the issues. (Some, if not all of the issues, he mentioned had been remedied.) There were issues of expenditures in excess of budgets, and some tracking of rebates not documented. The rebate situation was addressed by Commissioner Henery. He asked why issues were being discussed without the representing official, said he knows they are referring to issues concerning the Sheriff, and he had talked to Bob about the rebate issue. Commissioner Bentley suggested it may be a good idea to do a third-party audit to investigate the two (2) offices (Attorney and Sheriff) in detail. Commissioner Smith suggested to move on and wait until the conference call with the Deputy State Auditor. Commissioner Bentley believes the Finance Committee would alleviate the inconsistencies which appeared in the audit. Motion by Commissioner Smith, seconded by Commissioner Bentley to implement a Finance Committee. Discussion. Commissioner Smith is hoping this will simplify some things. Discussion on the function of the Finance Committee. Multiple questions were asked about its functionality. Claims currently are signed and coded by representing official, and then presented for payment. All claims are then entered and listed for payment. The official where the claim was generated is responsible for coding, signing and deciding how to pay each claim. The Commissioners have a fiduciary commitment to the county to make sure spending is correct and according to budget constraints.

Telephone call was placed to Assistant Deputy, Nebraska State Auditor's Office regarding the 2019 County Audit results and actions. The first question asked was what is and the functionality of the Finance Committee – it is a couple of board members appointed and they are to review claims in more detail, or review certain financial procedures in more detail and then report back to the entire Board. The County Board is responsible for approving all of the claims as a board. There is a little more comfort level by this board as a whole, that this committee went through every claim to make sure the supporting documentation was there and make sure the claim was appropriate. Any county that has no separation of duty is at a higher risk of fraud. When there is two set of eyes there is a lot less chance of error. Questions regarding review of the 2018 Audit and procedures the 'Board' needs to do to improve (correct) the issues, so moving forward, the organizations get better. The County Attorney and County Sheriff are both working with Deann to make corrections on the items listed in the audit. Recently (within the last week) they have started conversation to correct. Procedures with the county audit: The state comes in and reviews each office and shares questions and inconsistencies (findings) so as to work through the issues with each office, the audit team will meet with a couple of the board members, then the audit team will go back to Lincoln and send a letter to the board with a draft audit report. At which time the county has ten (10) days to respond. In 2018, the representation letter was submitted from the Treasurer and the Board – basically stating they saw no errors in the draft report. Deann reported the audit was not "critical" as that is not a term the State Auditors Office would use. That is not something that would be in their report. The audit presents the findings and recommendations to the findings. They are not labeled as levels. Deann stated it is common to have balancing issue in County Sheriff's Office across the state. Because they are hired for law enforcement, and the varying funds within the department. The County Attorney's Office normally does not have the balancing issues. Some, if not most of the County Attorneys across the state do not handle any moneys thus no balancing issues. It was Deann's recommendation to correct the issues and the next year the findings – errors are corrected. That is always the goal of the County Audit. Getting the findings corrected is the goal of writing these findings. The Finance Committees would have no control on the individual offices, but would be able to maybe prevent duplicate payment. There is a comfort level of a second time of reviewing claims. Foreclosure of delinquent real estate taxes written in the audit and Statute 77-1918, was discussed. The Statute reference is made it is to

give the context of what the law is saying should be done. That is listed so the reader of the report knows what the law says should be being done. The removal of the County Attorney, or the Board is so there is action if a separate taxing entity does not get their funds from the collection of taxes. At this point the County Attorney needs to take action to foreclose and the properties. If the County Attorney refuses to do it then the action is to contact the Attorney General's Office. Commissioner Henery stated it was a conversation with the former Commissioners and County Attorney to halt the foreclosure proceedings because some of the foreclosures would be upside down; however, no formal action was made. Deann stated that after three (3) years the delinquent taxes **must** be foreclosed on, there is no option. Audit claim review: Deann stated the claims they review are some of the larger ones and then randomly some smaller ones are picked; dollar wise around 25% is pulled. Commissioner Bentley asked about hiring an office to do a more forensic audit into issues to clear the air on where things are getting corrected. Deann asked for more detail. Commissioner Bentley asked if a forensic audit could be done to investigate areas that are above their ability to understand, Deann said yes, that is what they do each year. So, Antelope County is paying for it already. Everything is audited, and old issues are checked to make sure they were corrected and new issues are audited. Budget is handled by the Board, when the budgeting time comes around.

Commissioner Smith stated during the conference call it was brought to light the County Attorney had a recommendation to foreclose on some real estate, and when the audit draft was presented the County Attorney and County Board did not respond to the writeup in the audit. No one disputed this, and no one volunteered the information they had discussed around the table to not go forward with the foreclosures. "Did you read this the County Attorney, and the County Board can be removed from office? I spent two (2) hours with private legal counsel, he says it means recall. After 30 minutes of analyzing of the statutes he says it means removal. We have this statute against us, this statute is law. It has been, 'I would say triggered' because of this audit, if you, as a previous Board, told him not to without a motion." Commissioner Bentley wants it on record, 'that it was approved, its in the minutes, Joe was told to do this. What was said after that... I guess I don't know were to go, I was not expecting that.' Commissioner Smith agreed. Commissioner Bentley talked about transparency of government at all levels especially at this level. County Attorney stated it is correct the County Board and him discussed the cost of foreclosing and advertising would offset any benefits the county would or could gain. Do to lack of understanding of the statute of the not option foreclosure. Commissioner Bentley asked why the motion was made. The discussion to not foreclose happened after the motion and the initial work of preparing the parcels for foreclosure and discovering the upside down of the taxes owed/due. Commissioner Henery stated the majority of parcels would be a liability to the county if the foreclosure were to happen. Most of these (on the foreclosure) showed an upside down result. Commissioner Smith stated the audit letter gave the Commissioners and County Attorney 10 days to respond, and no one responded. Commissioner Smith said 'the County Attorney, was not at fault, and he took the fault.' Commissioner Bentley stated before it got in the paper no action was made. County Attorney reported things had been started and acted on. The sheriff stated his book keeper started working through this on the day the auditor was here. The current conversation with Deann was to clean up findings from eight (8) or longer years. Commissioner Smith voiced his appreciation for the reports of the County Attorney/County Sheriff. Both the County Attorney and County Sheriff voiced they did not know they had 10 days to respond to a draft audit, and both stated no conversation with the commissioners had happened on a one on one basis. The clerk stated "it feels like all of the previous employees – prior to the board sitting here today – are on trial and it is not fair" – like we are all crooks. It was requested by more than one of the officials for the 'newly elected commissioners' talk to the officials. The Nebraska State Auditor has performed the Antelope County Audit for five (5) years. Commissioner Smith stated he is upset with the previous board and he is upset with the auditor for not including the information he is getting from the conversation today. It was voiced the Antelope County Employees, including the Commissioners, always acted with the best interest of Antelope County, its residents and future. County Treasurer gave a brief description of the process of delinquent taxes. These properties have been discussed over a series of meetings over a number of years and today it seems as all of these meetings run together. The Treasurer voiced as Deann said to continue the foreclosure and move forward. The County Attorney, Joe Abler, also voiced that is what Deann instructed him before today. Commissioner Borer asked what he thinks he should have thought looking at the 2018 audit and the previous years audit. The returning officials asked again why the Officials in question were not questioned. Commissioner Bentley stated Pam Bourne (NIRMA attorney) said this needed to be done in public session. The officials voiced that you can talk one on one with any official at any time, and that has been a long-standing practice in the County. Most of the second term (or longer) officials' practice. Commissioner Smith stated he had spoken to the auditor and had her report, he spoke with the attorneys, Elaine Menzel and Pam Bourne. The NACO attorney suggested the board may have to retain private council; and what has transpired has completely surprised him. It was voiced again to talk with your fellow county officials. It was stated by our newly elected commissioners the NIRMA attorney stated it had to be done in public session and had to be done in public, it could not be done in private. Sheriff Moore stated, we are doing a good job, and I have some great people working with me, and we make mistakes we love working with the State Auditor. These are recommendations and comments for us to work on. There is nothing there that is alarming. That is all stuff we are able to fix. The thing you guys should be tickled about is "there is \$0.00 missing from Antelope County." We worked hard to bring money into this County that people didn't want brought in to this County.

Finance Committee: Motion by Commissioner Smith, seconded by Commissioner Bentley to implement a Finance Committee. (Made at the beginning of discussion.) Voting aye: Henery, Smith, Jacob, Bentley and Borer Nays none. Motion carried. County Attorney will proceed with foreclosures.

Finance Committee. Commissioner Bentley and Commissioner Borer requested to be representatives. Commissioner Henery suggested an alternate. Commissioner Henery will be alternate. This committee will be a regular appointment yearly. Casey wondered about the timeline on claims. He suggested the clerk's office has been allowing some of the bills coming in on Monday before the meeting on Tuesday. There are a couple of essential claims (cell phone, credit cards, utilities etc.) that may not be here the week before the meeting. It was suggested if there are claims not presented to the Finance Committee on Monday, to set them apart so they can be looked at. The Board will continue to go through claims as usual during the second meeting, for all Commissioners to review.

Chairman Borer asked if we wanted to take a recess. All voiced to continue.

Treasurer's December Fund Balance Report was reviewed and put on file.

Treasurer's December Miscellaneous Fee Report was reviewed and put on file.

Clerk of the District Court December Fee Report was reviewed and put on file.

Sheriff's December Fee Report was reviewed and put on file.

Correspondence was reviewed: NIRMA Safety Shorts; NDOR Upcoming Bridge Inspection Reminder, NDOR Past Due Bridge Inspection Reminder, Nebraska County Government Structure, May 8th, 2018 Minutes, Auditors 10-day letter, Commissioner Smiths confirmation on New Commissioner training. Juvenile Diversion Program signed copy of MOU.

Receipts: There were none to present.

Motion by Commissioner Henery, seconded by Commissioner Smith to appoint **Tom Nelson as the Veterans Service Officer** for 2019. Voting aye: Henery, Smith, Jacob, Bentley and Borer. Nays none. Motion carried.

Motion by Commissioner Smith, seconded by Commissioner Jacob to appoint **Bruce Ofe as the Weed Superintendent** for 2019. Voting aye: Henery, Smith, Jacob, Bentley and Borer. Nays none. Motion carried.

Motion by Commissioner Henery, seconded by Commissioner Bentley to appoint **Liz Doerr as the Antelope County Zoning Administrator** for 2019. Voting aye: Henery, Smith, Jacob, Bentley and Borer. Nays none. Motion carried.

Motion by Commissioner Henery, seconded by Commissioner Jacob to appoint **LaVern Schroeder as the Antelope County Surveyor** for 2019. Voting aye: Henery, Smith, Jacob, Bentley and Borer. Nays none. Motion carried.

Motion by Commissioner Henery, seconded by Commissioner Jacob to appoint **Brian McDonald as the Antelope County Highway Superintendent** for 2019. Voting aye: Henery, Smith, Jacob, Bentley and Borer. Nays none. Motion carried.

Liz Doerr, **Zoning Administrator** gave her regular meeting report. She did not have a long report. She asked if there were any questions, please contact her. She is available most days (even days she is in Knox County) by email or cell phone.

Pledge Collateral was reviewed: \$250,000.00 FDIC insured. \$510,000.00 Pledged.

Payroll Claims: Review of Payroll Claims. Motion by Commissioner Smith, seconded by Commissioner Bentley to approve payroll claims as submitted. Voting aye: Henery, Smith, Jacob, Bentley, and Borer. Nays none. Motion carried.

Investing of Funds. Item was tabled until the February 5th, 2019 as Depository agreements have not been returned from banking institutions.

Road Boss Report:

Tim Braithwait, B's Enterprises was here to introduce himself and to hand out 2019 calendars.

Casey, Road Boss, stated we will probably let bids for gravel, blades, asphalt, etc. in March.

One- and Six-Year Public Hearing: Casey discussed with the Commissioners the reason and what the One and Six Road Plan was.

Motion by Commissioner Henery, seconded by Commissioner Jacob to set the One- and Six-Year Road Plan for February 12, 2018 at 9:30 AM. Voting aye: Bentley, Henery, Jacob, Smith and Borer. Nays none. Motion carried.

Underground Permit: Motion by Commissioner Smith, seconded by Commissioner Bentley to approve the application for underground permit submitted by MidStates Data Transport to place a permanent phone line beneath 843rd Road crossing from the NW¼ to the NE¼ of Section 20, Township 24, Range 6 West of the 6th P.M., Antelope County, Nebraska. Bauer Underground is contractor. Fiber optic cable to be placed for carrying data. All work to be done according County and State specs, including 48 inches below road surface. Voting aye: Smith, Bentley, Jacob, Henery and Borer. Nays none. Motion carried.

Salt Spreader: There is a claim in the pile this month for the new salt spreader. Casey paid for this on a personal credit card. Total \$7,331.00. Delivery date is sometime in February. Before the claim is signed and processed, he wanted to bring everybody up to speed. Clearwater has not picked up the old one, yet. Casey requested to approve the claim today, but will not cash the check until the purchase hits his credit card. No opposition was voiced.

Tree Issues: Casey has not heard where the process is. He is not sure if letters have gone out. County Attorney was contacted. Joe explained he is looking for the property owner lists of tree issues. He will send letters today.

Oakdale Legal Description: County Attorney received the legal description from Kelly Mueller, County Assessor, the other day. He will draw up the purchase agreement/deed in lack of the Village of Oakdale's Attorney participation. County Attorney will present to the Commissioners next month as to where we are in the process.

Chairman Borer asked Road Boss, Casey Dittrich, if there were any other concerns/questions the Board needs to know about. Casey stated as a county road division there are multiple little liability issues every day. Casey stated his oil roads are priority. There was an audit on the shops, and internal audit on signs. The Chairman, Attorney and Casey Dittrich received the report, and it was discussed in executive session. Some of the results would be a bigger liability to the county if they are mentioned in public session. Casey reported he believes 70-80% of the shop issues have been addressed and/or fixed. There were some simple fixes, ex: frayed cords, some signage on tanks, etc. The OSHA type inspection opened our eyes and we have fixed - fixable stuff. There are still some areas to be addressed.

The signage audit (the clerk does not have a copy) was not favorable. The sign and culvert program the county purchased a couple of years ago is a two (2) man job and the crew has been working on the 'off' (not busy) season to bring up to date. Signs throughout the county have reflectometer discrepancies, missing and absent. In case of public knowledge of these issues, the public could use this to the county disadvantage. Commissioner Borer asked if County Attorney, or Casey Dittrich thinks the Board needs to go into executive session. Joe advises against that at this time. The sign audit report was submitted to the commissioners after the meeting. Discussion of the Reflectometer and its functionality. The Commissioners asked Casey to investigate and get information regarding the Reflectometer and report back to Commissioners.

Authorized Personnel Only: Should these signs be on the shop doors. NIRMA suggested to have 'No Trespassing Signs' around the perimeter of the county property. The 'No Trespassing Signs' prevents the public from entering without permission or without an invitation. Casey will email Tim Baxter @ NIRMA regarding signage on shop doors. Hopefully, we can get a black and white opinion from NIRMA.

Self-Insurance: Commissioner Smith requested to investigate going into a **self-insured benefit** for the county. He believes this will benefit the county, and save tax payer dollars. Starting with an introduction and information presentation next month and deciding where we want to go from there. No opposition was noted. Commissioner Smith will contact someone to supply information. Commissioner Smith is not looking at changing any employees' overall benefits. Hopefully, we can find a more affordable, but not change the total benefit the county offers. He is not interested in taking any quality or quantity of benefits from any employee. Looking for a more affordable, cost saving option. After gathering information, we can discuss options. For now, we will meet with agent to discuss benefits.

Quarterly Jail Inspection. Commissioners Bentley and Jacob volunteered for quarterly inspection.

Vendor Claims: Review of claims: Cubby's had a highlight on their claim regarding the presentation of receipts. This was discussed in the office by Casey and the Clerk. If Cubby's is not going to keep the receipts and send with the claim, the county will probably discontinue utilizing the Cubby's business. There was a phone call placed to Cubby's. They will let us know.

The Bazile Aggregate Co LLC, claim for \$478.50 was presented to the clerk's office. According to a discussion between The Clerk and Casey regarding the claim, it does not have proper documentation, thus it was not supported and a pay claim was not generated. Casey contacted and they reported they were told by previous Commissioner Schwager that if they needed gravel to put it on the road and bill the county. Commissioner Bentley will contact them regarding the claim.

Review of Claims presented for Payment:

There were a couple of R&B claims the Commissioners asked about: Federal Excise Tax, Cobra Insurance Premium. They were explained. Sheriff Claim questions: Applied Technologies – regarding security \$2,300.00; Bill for Drugs – it was discussed if they are Antelope County Inmates, we pay all medical bills; CA-Cash – law enforcement food service – groceries for jail ice cream? Coconut Oil? Treatment of Ghonoria and Chlamydia for an Inmate? White Cake mix?

Region 4, Behavioral Health – we are in a conglomerate of counties, and it is shared with them regarding behavioral health welfare of county residents.

R&S claim from Sheriffs Office/DHHS Financial Responsibility Claim/Prior Service Claims/Elite Office Supplies (Commissioner Bentley asked us to keep business in Antelope County) Russ from Elite helps with copiers maintenance and etc. Teletype bills. County Burial Bill. Civil Defense - Region 11 – another conglomerate of counties and entities – this is the NEMA/FEMA dollar qualifier. Trucking Bill for commodities. Basketball hoop. Recycling bills – City of Neligh, City of Elgin, and Village of Clearwater – the recycling centers are opened to the public – and the county agreed to help finance these entities. (Commissioner Bentley will look into this.) Tax Valuation, Inc. – no attached invoice for what it was; consulting fees. There is a signed agreement for the Commercial Reappraisal.

CLAIMS: Antelope County Court, county court costs 51.00; Antelope County Sheriff, subpoena service 18.00; Apparea, micro swipes, dust mops, textile maintenance, service charge 39.20; Arbor Day Farms Center, lodging 236.00; Ashburn Funeral Home, cremation 2000.00; Black Hills Energy, heating fuel 907.20; Blue360 Media, criminal/traffic law books 141.05; Bob Barker, drug test cups 677.90; Bomgaars, utility scoop, aluminum scoop, boots, snow control, fasteners, ball mount, flagging ribbon, earplugs, snap bolts, batteries, sand filter, drill bit 217.51; Dean Brown, prior service 25.00; Carhart Lumber, sealant 15.98; Elgin City, recycling fee 250.00; Neligh City, water, electricity, garbage, monthly recycling fee 2969.52; Norfolk City, 2019 Region 11 EM 21,093.00; Clearwater Record, notice of meetings, proceedings/bills, board of equalization 72.10; Cubby's, fuel 341.43; CVSOAN, 2019 membership 275.00; Das State, data processing, teletype 575.68; Dell Marketing, toner 111.59; Doerr & Klein, court appointed attorney fees 6560.27; Dollar General, wipes, freezer bags, cleaning supplies, totes 114.00; Dusty's, fuel 180.39; Eakes Office, ribbon, envelopes, rubber bands, paper towels, trash bags, mouse pads, packing tape, dusters 437.20; Elgin Review, meeting proceedings, board of equalization, notice of meetings 42.15; Elite Office, monthly maintenance copier agreements, paper 933.42; First Concord Benefits, participation fee 35.00; Fischer Tree Central, ground out stump 250.00; Frontier Communication, telephone service 2316.31; Great Plains Communication, telephone service 90.00; Sheryle Griffith, payment for EPA testing 80.00; Tessa Hain, registration fee – Professional Development Day, January in-service fee 115.00; Darrell Hamilton, prior service 11.00; Lyle Hart, commodities 200.00; Holiday Inn, lodging 1209.45; Nadene Hughes, prior service 14.00; Jack's Uniforms, undervest shirts 97.89; Lyle Juracek, install basketball board 75.00; Madison National Life, county matching 39.34; Microfilm Imaging, monthly scanning equipment rent 87.00; Mid State Organizational Crime Info Center, 2019 membership dues 100.00; MIPS, data processing 701.02; Morland, Easland, court appointed attorney fees 1601.36; Mr. S's, fuel 323.20; 4-H Council-Supply, goat curriculum 20.20; Nebraska Assoc Co Clerk, ROD & Elec Comm, 2019 dues 50.00; Nebraska District Court Association, workshop fee, association dues 125.00; Nebraska Health & Human Services, mental health financial responsibility 180.00; Nebraska Weed Association, conference registration 155.00; Neligh Auto, wiper blades 19.98; Neligh News, envelopes, yearly subscription, notice of meetings, proceedings/bills, board of equalization 128.09; Neligh Postmaster, Box 26 rental 144.00; NE Community College, CPR/AED training class 82.00; Office Depot, toner, label maker, dividers, files, business card holder, calendar tabs, binder clips 466.23; Orchard News, envelopes, calendar, gun application envelopes, notice of meetings, board of equalization, proceedings 211.53; Donna Payne, prior service 25.00; Petty Cash-Sheriff, postage 23.20; Quill Corp, battery, shears, laminate refill 47.47; R S Technologies, yearly tech support for dispatch program 300.00; Region IV, quarterly billing 2808.00; Janice Ridder, prior service 10.00; Sanne Repair, vehicle tows, replace and install new decals 1129.15; Secretary Of State, ID cards 20.00; Caroline Siems, prior service 25.00; Wex Bank, fuel 619.06; Tax Valuation, commercial contract 10,000.00; Thriftway Market, vegetable tray 22.99; Uline Supply, property bags, toilet brush, plastic ties, jug pumps 369.02; UNL ITS Communication, internet for iPad 91.04; US Cellular, telephone service 363.25; Verizon Wireless, telephone service 81.33; Clearwater Village, monthly recycling fee 250.00; Bonita Welke, prior service 22.00; Clearly Communication, telephone service 326.96; Antelope Co Treasurer, inter fund transfer to Road & Bridge fund 50,000.00.

Road & Bridge Fund: Black Hills Energy, heating fuel 1123.92; Blackstrap, road salt 1628.20; Bomgaars, nuts/bolts, gloves, bathroom tissue, antifreeze, stay-cool, recovery strap, clips, wire thimble, hitch pin, clevis hook, extension pole, roller cover, roller frame, paint tray, flashlights, push broom, paint, utility clevis, fiber disc, cut-off wheel, chain lube, WD-40, stop leak, tarp strap, fuel stabilizer, threaded rod, drill bits, oil, bathroom tissue, ratchet straps, extension cord, pins, mouse bait, grease, antifreeze, tie downs, graphite spray, U-bolts, nozzle, straight swivel, bulbs, connectors, antifreeze, battery, core exchange, charging post, filter, nylon ties, fasteners, knife blades, duct tape, fan, overshoes, shovels, sweatshirts, jeans 1819.98; Butch's, repair rock chip 45.00; Carquest, air, cooling system, lamp, diesel exhaust fluid, thermal flasher, fuel, lube, combo switch, gasket marker, grommets, silicone, bulb 387.20; Casey's, fuel 134.69; Neligh City, garbage 26.00; Tilden City, water, sewer, garbage 69.32; Colonial Research, bag launcher, citra-burst 1459.40; Constellation Gas, heating fuel 229.59; Cornhusker International, motor part 181.77; Cubby's, fuel 196.92; D & M Machinery, sea foam, filter, ball valve, nipple, elbow 49.39; Dinkel Implement, flasher, equipment rental 5072.84; Casey Dittrich, speed control remote, salt spreader 7563.72; Dusty's, fuel 103.32; Electrical Engineering, wire stripper, crimp tool, oil 256.21; Elkhorn Public Power, electricity 426.00; Emme Sand, red rock 5439.27; Farmer's Pride, fuel, pump/meter 10,287.17; Frontier Communication, telephone service 82.82; Great Plains Comm, telephone service 267.50; Green Line Equipment, fuel filter, filter kit, bearing, detergent, rental 3663.78; Hinrichsen Sand, road gravel, sand mix/fill 3507.35; Hometown Station fuel 69.55; JEO, general engineering 4724.50; Jonny Dodge, DOT inspection, oil filters, fuel filters, antifreeze, cable, rotella, head light, connector, cable ties, brake shoe, stud, nut, filter 1594.91; K & S Door, batteries 16.00; Kayton International, Bobcat lease, Bobcat rental, oil filter, fuel filter, air filter, hydraulic filter, water separator filter 4570.00; Lawson Products, heat seal, wire, bolt, nitrile gloves, ready orange wipes, small angle grinder, wheel grinder, cut-off wheel, pliers, lubricant 602.93; Lazy T, lock pin 1.35; Lichtenberg Tire, tire mount/dismount, miscellaneous shop supplies, O-ring, miscellaneous shop supplies 1016.00; MD Products, casting, U-bolt, thread, hex nut, lock washer 505.61; Madison National Life, county matching 21.70; Matteo Sand, road gravel 148.32; Mr. S's, fuel 459.09; N & B Gas Company, heating fuel 558.25; NACO, Cobra premium/administration fee 926.34; Nebraska Department of Revenue, 4th Quarter fuel tax 1535.00; Nebraska Public Power District, electricity 51.37; Neligh Auto, gauge, valve, oil filter 179.55; North Central Public Power District, electricity 246.78; Northeast Glass, tinted safety glass installation 150.00; Northeast Nebraska Telephone Company, telephone service 99.61; Powerplan, flood lamp, nozzle, fuel filters, seal, thermostat, machine repair, freight charge 737.63; Quick Serve, fuel 249.86; Road Builders, labor and parts for equipment repair 4813.01; Royal One Stop, fuel 130.38; Ryan's Truck, labor/parts to repair electrical issue on 7-way, installed switch on belly dump 1918.23; Sapp Bros, fuel 2390.10; Ken Schindler, reimbursement for CDL physical 110.00; Wex Bank, fuel 354.80; Switzer Welding, ½ hour tank 40.00; Three & Co, assorted rolls 20.00; Clearwater Village, water, sewer, business, trash 131.00; Orchard Village, water 46.00; Verizon Wireless, telephone service 123.18.

Reappraisal Fund: Holiday Inn, lodging 219.90.

Register of Deeds: MIPS, ex 309.90.

Law Enforcement Fund: Applied Connective Tech, Dell LED Monitor, service order/installation to update port for cameras, 2928.40; Buffalo County Sheriff, inmate boarding/prescriptions 230.91; Cash-Wa Distributing, cheese slices, tater tots, fries, pork patties, gravy, broccoli, burgers, biscuit dough, ice cream cups, turkey ends/pieces, juice, chicken breast patties, spices, applesauce, spaghetti sauce, BBQ sauce, gelatin, yeast, flour, sugar, dry milk, coffee, chicken leg quarters, ground beef, ham, cabbage slaw, hair nets, mini turner, peaches, pineapple, pears, oranges, can liners, portion cups 3526.66; Neligh City, electricity, water, sewer, garbage 2119.99; Culligan of Norfolk, 5 gallon bottled water 62.75; Dollar General, over the counter prescriptions for inmates 29.65; Faith Regional Physician Services, doctor visits for inmates, physical for employee 1698.00; Hiland Dairy, milk 270.92; Neligh Flower, memorial lantern for Mack funeral 50.00; Thriftway Market, margarine, Italian dressing, zip bags, fruit cocktail, peaches, pears, Kool-Aid, potatoes, brown sugar, flour, baking soda, powdered sugar, vegetable oil, eggs, instant coffee, cake mix, cream cheese, chicken stuffing, chicken broth, orange juice 1899.62.

Commissary Fund: Bob Barker, playing cards, ankle socks, soap box, antiperspirant, shampoo, all-in-one wash, coconut oil, puzzle books, razors 642.21; Bomgaars, boots for inmates while scooping snow 119.98; Cash-Wa Distributing, ice cream, popcorn 236.82; Keefe Supply, donuts 54.00; S&S Worldwide, basketball backboard 439.99.

Building Fund: Cornerstone Institutional, security hinges, shipping 159.00.

General: Payroll, 91,090.02; AFLAC, insurance 1053.60; Ameritas, retirement 13,762.83; BC/BS, insurance 65,226.54; Garnishment, 1711.29; Colonial Life, insurance 58.25; Federal Withholding, 8697.33; 1st Concord Benefits, insurance 1062.49; Liberty National, insurance 39.17; Madison National Life, insurance 37.53; State Tax, 3599.30; NACO Vision, insurance 507.95; Social Security, 18,163.74; Washington National, insurance 886.28.

Road & Bridge: Payroll, 53,600.79; AFLAC, insurance 214.63; Ameritas, retirement 7588.75; BC/BS, insurance 29,567.86; Colonial Life, insurance 18.00; Garnishment, 398.57; Federal Withholding, 4939.50; First Concord Benefits, insurance 345.83; Liberty National, insurance 70.92; Madison National Life, insurance 35.95; NACO - VSP, insurance 188.95; State Tax, 1965.79; Social Security, 10,612.78; Washington National, insurance 302.80.

Motion by Commissioner Henery, seconded by Commissioner Jacob to **pay vendor claims** as submitted. Excluding Bazile Aggregate Co. LLC claim – which was not in claim run. Voting aye: Henery, Jacob, Bentley, Smith and Borer. Nays none. Motion carried.

Discussion of **payroll motion**. Commissioner Smith made a motion to rescind motion to pay payroll claims because of an incorrect vote. Motion seconded by Commissioner Bentley. Voting aye: Smith, Bentley, Henery, Jacob and Borer. Nays none. Motion carried. Commissioner Smith motioned to approve Payroll Claims as submitted. Motion is seconded by Commissioner Henery. Voting aye: Smith, Henery, Bentley, and Borer. Nays none. Jacob abstained.

No other issues to discuss.

Motion was made by Commissioner Smith, seconded by Commissioner Henery to **adjourn**. Voting aye: Smith, Jacob, Bentley, Henery, and Borer. Nays none. Motion passed.

Meeting adjourned at 3:25 PM.

ANTELOPE COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman of the Board, Tom Borer

Attest: _____
County Clerk, Lisa Payne