

December 9<sup>th</sup>, 2025  
Antelope County Board of Commissioners  
Neligh, Nebraska

The Antelope County Board of Commissioners convened in regular session on Monday, December 9<sup>th</sup>, 2025, at 8:00AM in the County Commissioner's Meeting Room, Antelope County Courthouse Annex, Neligh, Nebraska. The meeting was called to order by Board Chairman Henery, with the following board members in attendance: Dittrich, Krebs, Williby, Jacob and Henery. The Chairman stated that the open meeting laws are posted on the east wall of the Commissioner's Meeting Room with more copies available at the County Clerk's Office.

Notice of the meeting was given in advance thereof by publication in the three (3) county newspapers, legal newspapers printed and in general circulation in Antelope County, Nebraska as shown by proof of publication filed in the County Clerk's office. The agenda for said meeting was sent to all members of the County Board of Commissioners.

Pledge of Allegiance was recited.

**Agenda:** Motion by Commissioner Jacob, seconded by Commissioner Krebs to approve the agenda as presented. Voting aye: Dittrich, Jacob, Krebs and Henery. Nays none. Williby absent. Motion carried.

**Minutes:** Minutes of December 2<sup>nd</sup>, 2025, Board of Commissioners Meeting. Motion by Commissioner Jacob, seconded by Commissioner Krebs to approve minutes as presented. Voting aye: Jacob, Krebs, Dittrich, and Henery. Nays none. Williby absent. Motion passed.

**Review of Payroll Claims.**

**Review of Vendor Claims.**

**9:05 AM Public Comment.** Commissioner Henery called for any public comment three (3) times. Fred Thiele stated he had a comment on the proposed wages for the officials. He read in the paper, the officials were asking about a four (4) percent increase. He stated he was concerned that the 'farmers' could not be guaranteed four (4) percent increase. The Commissioners stated they probably would not be discussing much today, as the plan is to gather more information during the upcoming NACO meetings and discussions with other counties in the next couple of weeks. It is listed on the agenda just in case someone wanted to discuss other options today. Wages will be on the agenda for action during the first meeting in January. No other comments were voiced.

**Payroll Claims:** Motion by Commissioner Krebs seconded by Commissioner Dittrich to approve **payroll claims** as presented. Voting aye: Krebs, Dittrich, Jacob and Henery. Nays none. Williby absent. Motion carried.

**Correspondence was reviewed:** NIRMA Letter and Report regarding Property Inspections and Appraisal Updates; \$323.60 receipt from County Court for restitution of damaged property (signs); Certificate of Liability Insurance-Ethan's Repair LLC; email and resolution from Clearwater regarding increase to 2% sales tax; copy of Memorandum of Understanding for Juvenile Services; copy of road closing resolution of one (1) mile of 512<sup>th</sup> Avenue; Christmas Cards from Matteo Sand and Gravel, Marvin Planning Consultants, Inc; Applied Connective Technologies; copy of 2026 handbook updates;

**Clerk of the District Court Miscellaneous Report** for November was reviewed and put on file.

**Treasurer's Fund Balance Report** for November was reviewed and put on file.

**Treasurer's Miscellaneous Revenue Report** for November was reviewed and put on file.

**Treasurer's Sweep Account Statement** for November was reviewed and put on file.

**The Sheriff's Fee Report** for November was reviewed and put on file.

**Vendor Claims:** Motion by Commissioner Jacob, seconded by Commissioner Krebs to **approve and pay vendor claims** as presented. Voting aye: Jacob, Krebs, Dittrich and Henery. Nays none. Williby absent. Motion carried.

**General:** Melvin Ahlers prior service 24.00; Amazon Capital Services keyboard wrist rest, compressed air duster cleaner, laminating pouches, picture frame, note pads 105.59; Ameritas Life Insurance retirement 22,777.10; Amy Pickrel witness 20.00; Antelope County Court county court fees 234.00; Appera micro swipe, towels, dust mop, floorcare, mop frame 80.50; Applied Connective Technologies team alert system, labor, IT agreement 6,269.90; First-net telephone 643.48; Bear Graphics deed book binder, 2-paper 572.17; Becky Kerkman witness fee 20.00; Black Hills Energy heating fuel 824.97; BCBS insurance 80,378.87; Bomgaars mouse bait bars, toilet paper, antifreeze 92.92; Brite Getac Cloud 5,760.00; Marcy Brown mental health board hearing 100.00; Ardith Carr prior service 108.00; City of Neligh water, sewer, trash, electrical 2,070.15; CITY OF NELIGH-RECY electricity, water, sewer, garbage 1,000.00; Clear-fly telephone service 159.42; Clerk of the District Court district court fees cases 72.00; Coldtype Publishing legal notices, notice of budget changes, BOE meeting, proceedings, resolution, BOE proceedings 922.63; Judith Cole prior service 10.00; Colonial Life insurance 108.40; Cubby's fuel 885.29; D&L Tire synthetic oil, oil filter 81.15; DAS State Accounting radio unit 1,214.60; Dusty's fuel 793.88; Eakes Office Solution egoldfax 38.49; James Egley mental health hearing 100.00; Elgin One Stop fuel 127.75; Elgin Review legal, proceedings, notice of meeting 132.31; Elite Court Reporting Service copies, county attorney subpoena statement 444.35; Elite Office Products contract for copies, maintenance agreements, toner, developer, drum, parts 278.72; Federal Withholding taxes 13,735.09; First Concord insurance 3,079.96; Floor Maintenance towels, damp mop, bath tissue 359.08; Great Plains Communications telephone 309.71; Darrell Hamilton prior service 11.00; Max Hieter prior service 36.00; Intl Assoc of Assessing Officials membership dues 255.00; Jacks Uniforms & Equipment pair of ½ collar insignias-4, pair of ¼ collar insignias-4, als holster, fits Glock 289.78; Jamie Schrader witness 20.00; Jonny Dodge lube, oil, filter, 16 point inspection- 2 vehicles, labor 160.97; K&M Reporting mental health board hearing 100.00; Klein Law Office attorney fees, copies 464.10; Koinzan Enterprises labor-winterize lawn system 175.00; Liberty National insurance 87.19; Lichtenberg Tire Tires for unit 9263, tire disposal fee, shop supplies, tire mount and dismount 986.62; Madison County District Court filing and maintenance fee 50.00; Madison County Sheriff County Sheriff fees, mileage, copies 30.41; Madison National Life insurance 133.04; Marlin Matson prior service 48.00; Menards gorilla tape, brush nickel 17.95; Microfilm Imaging Systems scanning equipment monthly rent, barcode wands 122.00; Duane Miller prior service 12.00; MIPS administrative package, cost tables, CAMA package, treasurers package, payroll, time and attendance, claims, budget 3,244.04; Mutual of Omaha insurance 992.24; N&B Gas rent tank rental 60.00; NACO conference registration-district court, clerk 320.00; National Insurance Services insurance 58.50; Nebraska Department of Revenue taxes 6,316.57; Nebraska Fire Sprinkler Corp quarterly inspection 515.00; Nebraska Sheriffs Association sheriff membership 200.00; Nielsen Insurance notary bond payment 40.00; VSP - NACO Vision insurance 563.88; North Central Public Power District old Willowdale tower 56.33; Northeast Nebraska Heating & Air reinstall gas pipe on roof of museum, fittings, install new water fountain, move old fountain to basement and dispose of basement fountain, valves, labor 1,368.33; Bruce Ofe prior service 108.00; Connie Ofe prior service 84.00; One Office Solution mesh chair, office chair mat, printer cartridge 576.67; Lisa Payne small folding desk 63.98; Petty Cash (County Clerk) out of state title 20.00; Pinnacle Bank postage, office supplies, binders, chalk markers 71.87; Pitney Bowes Lease mail-center 1,063.26; Pitney Bowes Reserve postage 3,000.00; Pitzer Digital one year subscription 45.00; Platte Valley Communication tech time, mileage 518.50; Razor Tracking premium trackers 700.08; Janice Ridder prior service 10.00; Jerald Schwager prior service 36.00; Monte Shabram prior service 36.00; Caroline Siems prior service 25.00; Wex Bank fuel 936.21; Social Security payroll 29,312.98; Stealth Broadband telephone 1,141.06; Ryan Stover mental health hearing 100.00; Thriftway forks, spoons, plates 22.10; Trustmark insurance 243.67; University of Nebraska-Lincoln Verizon wireless data 45.02; Washington National insurance 285.92; Western Oil II fuel 580.00; James Wilcox prior service 72.00; Sue Williams witness 40.00; University of Nebraska-Lincoln training 50.00; Antelope County Treasurer interfund transfer 100,000.00; PAYROLL 148,233.12;  
**Road/Bridge:** AKRS filter element, 5 gal hygard, pioneer pipe, coupling, poppet style tip, pipe, o-ring, elbow fitting, hose fitting, bulk hose, 1,286.62; Ameritas insurance 12,208.63; AMH drug testing 19.00; Appera shop towel, cpp linen/towels 75.72; First-net telephone 140.24; Beckman Lumber iron(cedar creek bridge) 340.00; Black Hills Energy heating fuel 641.51; Blackstrap road salt 1,320.05; BCBS insurance 59,535.27; Bomgaars inkzall markers, shop towels, PTO pin, mouse bait, single edge blade, plane, antifreeze, oil 1,167.23; Carhart Lumber wafer board 29.50; Caterpillar motor grader payment 40,836.22; City of Elgin building permit 7.50; City of Tilden water, sewer, trash 70.78; Colonial Life insurance 370.83; Constellation heating fuel 8.17; Corner Hardware red spray paint, pliers, clock, fill foam 29.61; Credit Management Services garnishment 373.27; Cubby's fuel 951.68; Dinkel Implement injection return tube, seal ring, gasket 207.70; Dixon Construction project(Brunswick Northwest/Royal North) 110,532.62; Dusty's fuel 171.46; Elgin One Stop antifreeze, lag screw, washer, shovel handle 95.35; Elkhorn Rural Public Power District electricity 1,033.13; Emme Sand & Gravel road gravel 16,505.69; Farmers Pride diesel 24,700.41; Federal Withholding taxes 6,790.36; First Concord insurance 793.81; Force America Distributing coil 113.81; Frontier Communication telephone 730.83; Great Plains Communications telephone 346.09; Grubb Grinding fix fuel leak on injection pump 475.50; Heartland Fire Production recharge 5lb abc dry chemical fire extinguisher 171.25; Island Supply Welding oxygen, stargon, acetylene 220.80; Joel Sinclair crushed gravel 10,451.95; JEO Consulting bridge inspections, general engineering, construction services, preliminary design 8,656.00; Jonny Dodge lube filter, oil filter, labor, adjusted brakes, greased and checked hubs, installed new brake function 3,953.32; K&S Door single remote, programmed new remote 166.00; Kayton International connector, link, bearing, rivet, screw hex, switch 3,964.13; Kimball-Midwest lens cleaning towelettes, wipes 96.72; Lawson Products alloy steel flange nut, plow bolt 82.00;

Lazy T Tire & Repair tire repair on flatbed trailer, semi tire repair 50.00; Liberty National insurance 154.27; Lichtenberg Tire Pros tire mount and dismount, split rim, tire disposal, flat repair, shop supplies, o ring, tubes, used tires 370.57; Madison National Life insurance 64.77; George Majerus haul asphalt, haul 4 loads of gravel, labor 1,522.50; Matteo Sand & Gravel road gravel 22,102.71; Meis Farms pallet forks, skid steer 650.00; Ethans Repair(Midwest Repair) 12 miles(travel), 500 hour service, drained engine oil, oil filter, filled engine oil, fuel filters, checked over machine 340.20; Mr. S's fuel 1,337.34; Murphy Tractor freight, shipping, payment agreement, filter element, air filter, wiper motor, cap screw, hydraulic, labor 19,895.06; Mutual of Omaha insurance 776.73; N&B Gas heating fuel 1,140.90; NACO registration annual conference(Leigh, Duane) 320.00; National Insurance Services insurance 56.75; Nebraska Child Support garnishment 1,048.50; Nebraska Department of Revenue taxes 3,220.65; Nebraska Public Power District 219.04; Neligh Auto & Machine socket, antifreeze, clamp, fuel filter, oil filter, oil, hose end fitting, weather-shield 308.90; VSP - NACO Vison insurance 417.21; NMC Exchange bolt, nut, battery wet, battery wet core charge, fan as, alternator G, pump as, plug kit-con, switch, thermostat, motor GP element, air filter, lamp G, belt, plug kit 12,033.53; North Central Public Power District electricity 224.03; North Construction sheet pile installation, rock riprap, delivery and placement 10,294.40; Northeast Nebraska Heating & Air fall cleaning of county road department buildings-labor, mileage 586.00; Northeast Nebraska Telephone Company telephone 75.86; Lisa Payne postage 12.35; Quality Iron & Metal 3/16" angle/foot 384.00; Quick Serve Oil def 111.48; RAKA skid steer angle sweeper broom attachment 381.89; Razor Tracking premier tracker, pin Y cable, pro tracker, fleet service 1,577.50; RDO Truck Centers mirror 190.00; Bruce Roeber crushed concrete 4,187.50; Royal One Stop fuel 182.84; Sapp Brother Petroleum diesel 7,032.14; WEX Bank fuel 882.15; Social Security payroll 16,671.82; Spud Construction road gravel, spud gravel 78,660.86; Stealth Broadband telephone 95.75; Marv Thieman tire 150.00; Trustmark insurance 340.19; Two Rivers Auto Parts socket, rubber, filter, oil strap, bracketed caliper rear disk brake, multi-use transfer, blade fuse, 2-pole flat set, mini blade fuse, floor dry 839.80; Village of Brunswick water, sewer, trash 54.50; Village of Orchard water, sewer, trash 82.80; Washington National insurance 99.60; West-Hodson Lumber utility blocks, concrete utility interlocking big block 3,626.00; Western Oil II fuel 295.97; 319 Graphics black and white vinyl 315.00; PAYROLL 83,518.64;

**Register of Deeds:** MIPS register of deeds, Nebraska deeds online 361.20;

**Law Enforcement:** American Screening discover plus 12 panel cup w/ads 248.10; Applied Connective Technologies computer replacement, installation 1,332.29; Black Hills Energy heating fuel 337.65; Cash-Wa Distribution mayo, dish detergent, chicken legs, ground beef, fries, buns, juice, pasta, potatoes, pork loins, spice cinnamon, fries, cheese 2,386.40; City of Neligh water, trash, sewer 2,290.87; Stephen Carey FBI and state protection audit package 2,430.00; Cubby's chicken tenders 5.98; Culligan 5 gal bottled water 95.75; April Curtiss 32 dozen eggs 96.00; Faith Regional Health Services dr visit 270.00; Hiland Dairy milk 427.40; Merit Mechanical repair loose toilet, labor, mileage 570.00; Nebraska Bean 24- 1 pound bag of pinto beans 24.00; Nebraska Service Plus fix 2 door cooler in kitchen, replace thermostat and calibrated 262.82; Pinnacle Bank blood glucose test strips, athletes foot spray, parsley flakes, yogurt, corn syrup, powder sugar, cocoa powder, bandages 114.00; Dendinger Drug medicine 1,525.62; Thriftway chili powder, bread, Gatorade, hamburger helper, powder sugar, flour, chocolate chips, milk, cottage cheese 1,816.19; Dendinger Drug Fixodent, medicine 85.91; U-SAVE Pharmacy prescriptions 88.88;

**Commissary:** CASH-WA Distributing candy 262.58; Keefe Supply coffee, chips 191.36; Nebraska Popcorn Sales popcorn 66.00; Pinnacle Bank dictionary, deodorant, pop, little Debbie's, crackers, word seek 24 pack, antacid tablets, shampoo, conditioner, travel soap case 476.78.

**Road Closing Resolution:** Discussion. The land on the west side of this road is all owned by the Mueller brothers. However, this is in three (3) parcels, with none of the ownerships listed the same. Kelly Oltjenbruns (Assessor) discussed with the Mueller Brothers (Steve and Terry) and they intend to file a deed so at least two of the parcels are in the same name. As the title stands right now, if the road is closed the middle parcel of land would be land locked if the parcel is not joined, and the potential to sell that property would be a detriment to the County (regarding: Land locking.)

### Road Superintendent Report:

The following nine (9) permits were presented. All permits were paid for. Most of the moves happened within the last week. Mr. Kluthe voiced no opposition, and he believes the moves were without incident. Motion by Commissioner Krebs, seconded by Commissioner Jacob to approve all permits as submitted. Voting aye: Jacob, Krebs, Dittrich and Henery. Nays none. Williby absent. Motion passed.

- Oversize Permit: (307-308) Highway 14 - 838th Road east on 839th Road to 524th Avenue north to Tower 306/Atlas Crane Service
  - Oversize Permit: (309) Highway 14 - 838th Road north on 522nd Avenue/Ken Stabler Trucking LLC
  - Oversize Permit: (310) Highway 14 to 838th Road north to Tower/WCS Permits
  - Oversize Permit: (311) Highway 14 to 838th Road north to 524th Avenue to PBWF TWR 306/Hudgpath Hauling LLC
  - Oversize Permit: (312) Highway 14 to 838th Road to 524th Avenue left to 83903 524th Avenue Oakdale NE/McKnight
  - Oversize Permit: (313) Highway 14 to 838th Road east to 524th Avenue to Tower Prairie Breeze Tower 306/Landstar Ranger Inc.
  - Oversize Permit: (314) Highway 14 to 838th Road east to 524th Avenue to Tower Prairie Breeze Tower 306/Cargoboss, Inc
  - Oversize Permit: (315) Highway 14 to 838th Road east to 524th Avenue to Tower Prairie Breeze Tower 306
- Gravel stockpile is good. After the ground is froze, they will not be using gravel for the season.
  - Road crew is working on ditch work, and culvert needs. Finished out by Kathy Schultz, 512<sup>th</sup> Avenue and 856<sup>th</sup> Road culvert replaced.
  - Employees are grading roads this week.

**Zoning Administrator Report:** Mrs. Wingate met with the Commissioners.

- Shared Zoning Permit Report for November.
- No further report - action.

**Open Meetings Act – Discussions, Procedures, and Actions:** County Attorney, Joe Smith met with the Commissioners regarding various meeting procedures, expectations and Executive Sessions. He asked if executive sessions are called that he is informed. Reminded Commissioners not to meet about meeting matters outside of the posted meetings. Everyone needs to be diligent and responsible. No formal action.

**Memorandum of Understanding-Juvenile Services:** As in the past, Antelope intends to work with Madison Count on Juvenile Services. Today a memorandum of understanding for Board of Commissioner approval to allow the subdivisions to work jointly on this endeavor. Mr. Joe Smith, Antelope (and Madison) County Attorney recommended approval. Motion by Commissioner Dittrich, seconded by Commissioner Jacob to approve and authorize Chairman to sign agreement. Voting aye: Jacob, Krebs, Dittrich and Henery. Nays none. Williby was absent. Motion carried.

**MADISON COUNTY ATTORNEY**  
Joseph M. Smith  
Madison County Attorney

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is entered into between the following entities:  
Madison County Attorney-Joseph M. Smith  
Antelope County Attorney-Joseph M. Smith

The purpose of this MOU is to designate the Madison County Attorney's Office as the official applicant and "lead county" for the Nebraska Crime Commission's 2026-2027 Community-Based Juvenile Services Grant application for Madison and Antelope Counties. As such, the Madison County Attorney's Office will serve as the fiscal agent for the grant application program. Community-Based Juvenile Services Funds allocated to Madison County and Antelope County will be pooled together for the purposes outlined in the grant application. Each county is responsible for documenting the required matching funds as stated in the grant application.

Effective dates for the MOU will be from July 1<sup>st</sup>, 2026 to June 30<sup>th</sup>, 2027 or when the final report is completed, whichever date is earlier. Funds not used by Antelope will be used for other services in the Northeast Nebraska Juvenile Justice Partnership Plan. All services will be preapproved for funding by the State of Nebraska Crime Commission.

The State of Nebraska Crime Commission now requires that we submit monthly cash reports by the 15<sup>th</sup> day of the following month. Cash funds are only provided on a reimbursement basis. It is extremely important that all claims for the month be submitted to Madison County no later than the 17<sup>th</sup> of the following month. In the event that claims are received after that time, and a resolution to grant funds occurs, Madison County will not be liable to paying those claims.

Responsibilities of the "Lead County" (Madison County):

- Serve as Fiscal Officer for the 2026-2027 Community-Based Juvenile Services Grant program.
- Provide the required official signatures of authorization for the 2026-2027 Community-Based Juvenile Services Grant application.
- Provide the required official signatures of authorization for the 2026-2027 Community-Based Juvenile Services Grant quarterly reports, which are prepared by the Project Director and other designated employees.
- Comply with all other grant requirements as needed.

Responsibilities of the county not serving as the Official Applicant (A) or Lead County for the 2026-2027 Community-Based Juvenile Services Grant:

- Each county is responsible for submitting all claim sheets and claims to the Madison County Administrative Assistant for the current month, no later than 15 days after the end of that month (example: all claims for the month of July 2026 have to be received by August 15<sup>th</sup>, 2026).
- Each county is responsible for completing the necessary quarterly reports to the Crime Commission through the PCJG. Antelope by the required due date in order to continue to receive the Community Based Juvenile Aids funds.

Dated this 11<sup>th</sup> day of December, 2025.

Joseph M. Smith, Madison County Attorney  
Joseph M. Smith, Antelope County Attorney  
Troy Ulbrich, Madison County Board Chairman

**Interlocal Agreement:** The Village of Clearwater is requesting Antelope County to sign an interlocal agreement regarding taxation purposes. The Village assures the Commissioner's it is a paper trail only, and it will not affect the County or its ability to set a levy in the subsequent years. Discussion. County Attorney Joe Smith discussed with the Commissioners the reason for the interlocal agreement. Discussion about these interlocal agreements to be more universal and adaptive. The Commissioners listed a couple of things they would like to include in the agreements (i.e. street

improvements; snow removal). Joe Smith, Antelope County Attorney, will work with Kyle Petersen, Clearwater Village Attorney, on the interlocal agreement to ensure proper and protective verbiage for all parties. No further action.

**2025 Employee Handbook:** over the last couple of meetings/months the Commissioners were asked to review proposed changes to the handbook. Today, it is presented as a mostly complete item, for review over the next couple of weeks to be ready to present for Board of Commissioner approval in January 2026. The Commissioners were requested to review the verbiage and handbook presented and to make notes and suggestions to improve the handbook to be approved and adopted in January 2026. No action today.

**Official Wages 2027-2030** – Last week, Antelope County Clerk shared information from NACO regarding current wage information and demographics in addition a number of proposed increase scenarios. The Commissioners will continue to review and gather information. As stated last week, the discussion will continue in January – after the NACO Conference. Presentation on January 6<sup>th</sup> and resolution approval on January 13<sup>th</sup>, 2026. No formal action today.

**NIRMA – Cost analysis.** Discussion. The Commissioners requested the clerk to reach out to NIRMA regarding what should happen, or what is the best option for the County.

No other issues to discuss.

**Adjourn:** Motion was made by Commissioner Krebs, seconded by Commissioner Jacob to **adjourn**. Voting aye: Krebs, Jacob, Dittrich and Henry. Nays none. Williby was absent. Motion passed.

Meeting adjourned at **10:43 AM**.

ANTELOPE COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chairman of the Board, Charlie Henery

Attest: \_\_\_\_\_  
County Clerk, Lisa Payne